



MEMBERS INVESTMENT WITHDRAWAL

PURPOSE

- This scheme allows members to transfer a portion of their savings from Account 1 for investments in order to increase retirement savings.
- Members may invest not more than 20% from the savings in excess of the **Basic Savings** amount in Account 1 through appointed Fund Management Institutions (FMI) approved by the Ministry of Finance.

BASIC SAVINGS

Basic Savings is a pre-determined amount set according to age in Account 1 to enable members achieve a minimum savings of at least RM196,800 when they reach age 55. Prior to reaching age 55, members are not allowed to withdraw their savings. The Basic Savings quantum is benchmarked against the minimum pension of RM820 per month for 20 years to support their basic retirement needs.

The Basic Savings Schedule is as follows:-

AGE (YEAR)	BASIC SAVINGS (RM)	AGE (YEAR)	BASIC SAVINGS (RM)
18	1,000	37	54,000
19	2,000	38	59,000
20	4,000	39	64,000
21	5,000	40	69,000
22	7,000	41	76,000
23	9,000	42	81,000
24	11,000	43	88,000
25	13,000	44	95,000
26	15,000	45	102,000
27	18,000	46	109,000
28	21,000	47	117,000
29	24,000	48	125,000
30	27,000	49	134,000
31	30,000	50	143,000
32	34,000	51	153,000
33	37,000	52	163,000
34	41,000	53	174,000
35	46,000	54	185,000
36	50,000	55	196,800

APPLICATION ELIGIBILITY

- (i) Malaysian citizen; **OR**
- (ii) Non-Malaysian who:
 - is an EPF member before 1 August 1998; **OR**
 - obtained a Permanent Resident status (PR).
- Members below age 55 years at date of application are accepted by the EPF; **AND**
- Members' savings in Account 1 exceeds the required Basic Savings amount of at least RM5,000.00.

TERMS OF WITHDRAWAL

Approved Fund Management Institutions

- All investments must be made through the FMI approved by the Ministry of Finance. The updated list of FMI can be obtained at any EPF branches or via EPF website at www.kwsp.gov.my.

Frequency of Withdrawals for Investment

- Investments can be made at a three-month interval from the date of the last transfer, subject to balance of savings in Account 1.
- Subsequent investments may be made with the same FMI or other approved FMI. However, members can only invest through one FMI at a time.

Direct Investment

- Direct investment is not allowed. All investments must be made through FMIs approved by the Ministry of Finance.

Additional Investment

- Members are not allowed to top-up investment using own funds.

Investment Risk Liability

- Members are fully responsible for their investments. The EPF will not be liable for any losses incurred.

Returning the Investment to EPF

- Members are required to return all amounts to the EPF (including the gains) once the investment units have been sold. The money will then be credited into the members' Account 1.
- Members are not allowed to withdraw any amount ('*no leakages*') from the money invested through the FMIs.

Annual EPF Dividend on Amount Invested

- Members will not obtain any dividend declared by the EPF on the amount invested as it is not invested by the EPF.

Delisting of Fund Management Institutions

- When an FMI has been delisted, the invested amount should be sold off and the money must be returned to the EPF by the FMI.

Service Charge

- No service charge will be imposed by the EPF.

Release of Controls on Investments

- The EPF will release its control on the invested amount by the FMIs when a member reaches age 55 or have made full withdrawal under the Leaving the Country, Incapacitation, Pensionable Employees or Death withdrawals.
- Claims or resale of the invested units will be managed by the member/next-of-kin directly with the FMI.

Nomination

- The amount transferred to the FMI is not subject to nomination made by a member. The EPF will discharge control over the invested amount upon the demise of a member. Payment to the next-of-kin will be made by the FMI in accordance with relevant legislations.

WITHDRAWAL AMOUNT ELIGIBILITY

Members may withdraw their savings under the following conditions:-

- 20% from the members' savings in excess of the Basic Savings amount in Account 1
- The minimum amount for Members Investment Option is RM1,000.00
- The maximum amount must not exceed 20% of the savings in excess of Basic Savings
- Formula: (Account 1 – Basic Savings) x 20%

REQUIRED DOCUMENTS

MAIN DOCUMENTS

- i) KWSP 9N (AHL) Application Form

The KWSP 9N (AHL) Form can be obtained from appointed FMIs.

- ii) **Identification Card**

MyKad / Military Identification Card / Permanent Resident Identification Card (MyPR);

OR

Police Identification Card **AND** Verification Letter from Employer stating that the Police number and Identification Card number refer to the same person (if a member does not own MyKad/ Police Identification Card without identification card number);

OR

A Passport for non-Malaysians but have become an EPF member before 1 August 1998.

NOTE:

- Copy of Identification Card is not necessary if the member is a MyKad holder and the Thumbprint Verification matches the EPF Database.
- A member who is not a MyKad holder and/or for application via mail/via representative still need to submit a copy of the identification document respectively.

NOTICE TO APPLICANTS

- Members are advised to check their Account 1 balance and withdrawal eligibility before applying.
- **Only one form** must be completed for every withdrawal made.
- If a member's EPF record is incomplete or unmatched, the Fund Management Institution will require the member to complete Form (KWSP 3), which is an application for Member's Registration and Amendments of Member's Particulars.
- Members are fully responsible for the investment amount applied. Any withdrawal cancellation after approval will not be allowed.

MODE OF PAYMENT

The EPF will transfer the applied invested amount directly into the relevant Fund Management Institution within 21 days after receiving the completed form.

MODE OF SUBMISSION

- Applications must be submitted through any of the selected Fund Management Institutions with all the required documents.
- The Fund Management Institutions will transmit the application to the EPF for processing.

ENQUIRY

For further information regarding this withdrawal, kindly contact:-

- Any EPF branches nearest to you
- The EPF Call Management Centre (CMC) at: **03-8922 6000**
- Customer Feedback at <http://enquiry.kwsp.gov.my>

Please quote your MyKad number and the type of withdrawal applied when dealing with the EPF.

You Are Our Priority

Print Date: January 2014