



PARTICIPANT NAME	DESIGNATION	CHOICE OF DATE	CHOICE OF CITY/TOWN
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

ORGANIZATION / COMPANY NAME & FULL ADDRESS	CONTACT PERSON
_____	NAME _____
_____	TEL. NO. _____
_____	FAX. NO. _____
_____	EMAIL _____
_____	EPF EMPLOYER REFERENCE NO _____

**DATES OF 2019**

DATE	CITY / TOWN	HOTEL
02 JUL	KUCHING	PULLMAN
04 JUL	MIRI	MERITZ
09 JUL	JOHOR BAHRU	THE PUTERI PACIFIC
11 JUL	BATU PAHAT	PINETREE
16 JUL	SEREMBAN	KLANA RESORT
18 JUL	MELAKA	NOVOTEL
23 JUL	SANDAKAN	FOUR POINTS
25 JUL	TAWAU	PROMENADE
30 JUL	SIBU	RH
01 AUG	BINTULU	PROMENADE
06 AUG	MUTIARA DAMANSARA	ROYALE CHULAN D'SARA
08 AUG	BANGI	BANGI RESORT
20 AUG	IPOH	WEIL
22 AUG	GEORGETOWN	BAYVIEW
27 AUG	SHAH ALAM	GRAND BLUEWAVE
29 AUG	PETALING JAYA	HILTON
05 SEP	KUALA LUMPUR	BERJAYA TIMES SQUARE
12 SEP	PORT DICKSON	ANCASA
19 SEP	MJUTIARA DAMANSARA	ROYALE CHULAN D'SARA
24 SEP	KUALA LUMPUR	ANCASA
26 SEP	PETALING JAYA	ARMADA
01 OCT	SUBANG JAYA	SUMMIT

DATE	CITY / TOWN	HOTEL
03 OCT	SHAH ALAM	GRAND BLUEWAVE
08 OCT	SANDAKAN	FOUR POINTS
10 OCT	KOTA KINABALU	PROMENADE
15 OCT	MELAKA	NOVOTEL
17 OCT	SEREMBAN	ROYALE CHULAN
22 OCT	BUTTERWORTH	SUNWAY
24 OCT	LANGKAWI	HIG
31 OCT	BANGI	BANGI RESORT
05 NOV	SUBANG JAYA	DORSETT GRAND
07 NOV	KUALA LUMPUR	THE PEARL KL
12 NOV	JOHOR BAHRU	MUTIARA
14 NOV	BATU PAHAT	PINETREE
19 NOV	KUALA TERENGGANU	PERMAI
21 NOV	KUANTAN	ZENITH
26 NOV	KELANG	PREMIERE
28 NOV	MUTIARA DAMANSARA	ROYALE CHULAN D'SARA
03 DEC	LABUAN	TIARA
05 DEC	KOTA KINABALU	PROMENADE
10 DEC	GEORGETOWN	BAYVIEW
12 DEC	IPOH	SYEUN
17 DEC	KUALA LUMPUR	BERJAYA TIMES SQUARE
19 DEC	PETALING JAYA	ARMADA

**WHY YOU SHOULD PARTICIPATE**

<b>OBJECTIVES</b>	Enhancing knowledge and skill of participants in respect of the EPF Act. Problems solving of current issues related to EPF.
<b>FOCUS</b>	Role of Employers, Employees and EPF in the realisation of the principle of Social Security in Malaysia. The key elements in determining the liabilities of the employers to contribute for their workers. Effective methods in managing the monthly contribution to the EPF. Prevention and problem solving techniques. The importance of the EPF contributions and benefits to the employees.
<b>METHODOLOGY</b>	Lecture, discussion and comprehension exercises
<b>TARGET GROUP</b>	The employers or their representatives, particularly those involved in the payment of contributions aspect, human resource management, company financial management and etc.

**FEES RM300.00** per person including refreshments, lunches, course materials and certificate of attendance

Payment by Cheques (crossed "A/C Payee Only") / Bank Drafts / Money Order / Local Order No. \_\_\_\_\_ made payable to **INSTITUT KWSP** for the amount of \_\_\_\_\_. Bank In the payment to **Bank Islam Malaysia Berhad, A/C No:12029010027182.**

For more information, please contact | Shafiee / Maidin / Nor Aziz

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**Terms and Conditions:**

Confirmation of registration with the payment must be received within 5 working days prior to the event. **Refund of the registration fees will not be entertained**, however substitution of participant(s) **is allowed**. The organiser reserves the right to reschedule the course and change the venue whenever deemed necessary.