



i-Akaun (Employer) Easy Guide

Outstanding Contribution

JUNE 2020

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The screenshot shows the homepage of the KWSP EPF website. At the top, there is a navigation menu with links for MEMBER, EMPLOYER, ABOUT EPF, REACH US, and LOGIN. On the right side of the header, there are options for language (BM | EN) and a search icon. The main banner features a large blue circle on the left with the text "Join our Employer Education Program (EEP)" and a sub-headline "A Collaborative Initiative between EPF, SOCSO, IRBM and Department of Labour". Below this is a "FIND OUT MORE" button. The background of the banner shows a group of people in a classroom setting. The EEP logo is visible in the top right corner of the banner area. Below the banner, there are two columns of content. The left column has two sections: "I'm A Member (i-Akaun)" with a "LOGIN" button and "I'm An Employer (i-Akaun)" with a "LOGIN" button. The right column is divided into "Everything About EPF" and "Latest Updates". "Everything About EPF" includes links for Corporate Information, Media & Publications, Careers, Procurement, and Scam Alert. "Latest Updates" lists several news items with dates and brief descriptions.

Visit www.kwsp.gov.my

KWSP EPF

MEMBER ▾ EMPLOYER ▾ ABOUT EPF ▾ REACH US ▾ LOGIN ▾

A=A A- EN

Join our Employer Education Program (EEP)

A Collaborative Initiative between EPF, SOCSO, IRBM and Department of Labour

FIND OUT MORE

EEP

EMPLOYERS EDUCATION PROGRAMME

Everything About EPF

- Corporate Information**
Who we are & what we do
- Media & Publications**
Happenings & activities in the EPF
- Careers**
Make a difference with us
- Procurement**
Apply for tenders or submit a quote
- Scam Alert**
Keep abreast of the latest scams

Latest Updates

- 09 MAR** [INFO] Maintenance To EPF Online Services On 9 March 2020 (Monday)
- 06 MAR** [INFO] REDUCTION OF STATUTORY CONTRIBUTION RATE FOR EMPLOYEES
- 06 MAR** [INFO] Notice: Temporary Closure Of Retirement Advisory Services (RAS) Counters - EPF Kluang
- 06 MAR** [INFO] Notice: Temporary Closure Of Retirement Advisory Services (RAS) Counters - EPF Labuan

I'm A Member (i-Akaun)

LOGIN

I'm An Employer (i-Akaun)

LOGIN



Click [Login](#).



KWSP EPF EPF Contact Management Centre 03-8922 6000 EN | BM

Welcome to i-Akaun (Employer)

Download the e-Caruman mobile application today.

With the e-caruman mobile application, employers can now make a contribution or obtain EPF information at their fingertips.

2

i-Akaun (Employer)

USER ID

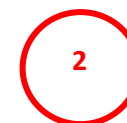
[Forgot User ID/Password?](#) [Next](#)

i-Akaun Activation (First Time Login)

GET IT ON **Google Play** Download on the **App Store**

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Best viewed in Chrome version 69 or later, Firefox 61 and later, Safari 11 and later, or Edge 16 and later
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Key in **User ID**.

Click **Next**.

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Security Image

Secret Phrase: passw0rd

i-Akaun (Employer)

PASSWORD [masked]

Back Login

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Key in Password.

Click Login.

WAWASAN BUMIJAYA SDN BHD
Employer No: 002285193
Role: Administrator

COMPANY INFO

CONTRIBUTION PAYMENT

REGISTER EPF MEMBER

OUTSTANDING ITEM

CARUMAN TANPA MAKLUMAT LENGKAP (CTML)

Welcome **Syazwana Ismail Administrator** **4a**
Last login: 08-June-2020 03:59:59 PM

We appreciate your prompt submission of contribution before 15th June 2020.

Current Month: June 2020
Wage Month: May 2020
No. of Days Left: 7 Days Left

Please ignore if you have already submitted contribution payment for current month.

Submit Contributions

11 Outstanding Items
View Details

CONTRIBUTION STATEMENT

CALCULATOR

TRANSACTION HISTORY

HELP

ENQUIRY

Pending for Payment

Employer Advisory Services
Providing advice, support and seamless engagements to understand employers' needs or address on employers' issues and challenges.
Stay Tuned!

4a

Click **View Details** and refer to Step 5.

4b

Click **Outstanding Item** and refer to Step 6.

Outstanding Contribution
Summary of Outstanding Items as at 08 June 2020 04:17 PM

Total Outstanding Items: 11

Category	No. of Items	Action
Outstanding Contribution	6	View Details
Late Payment Charge/Dividend	5	View Details

5

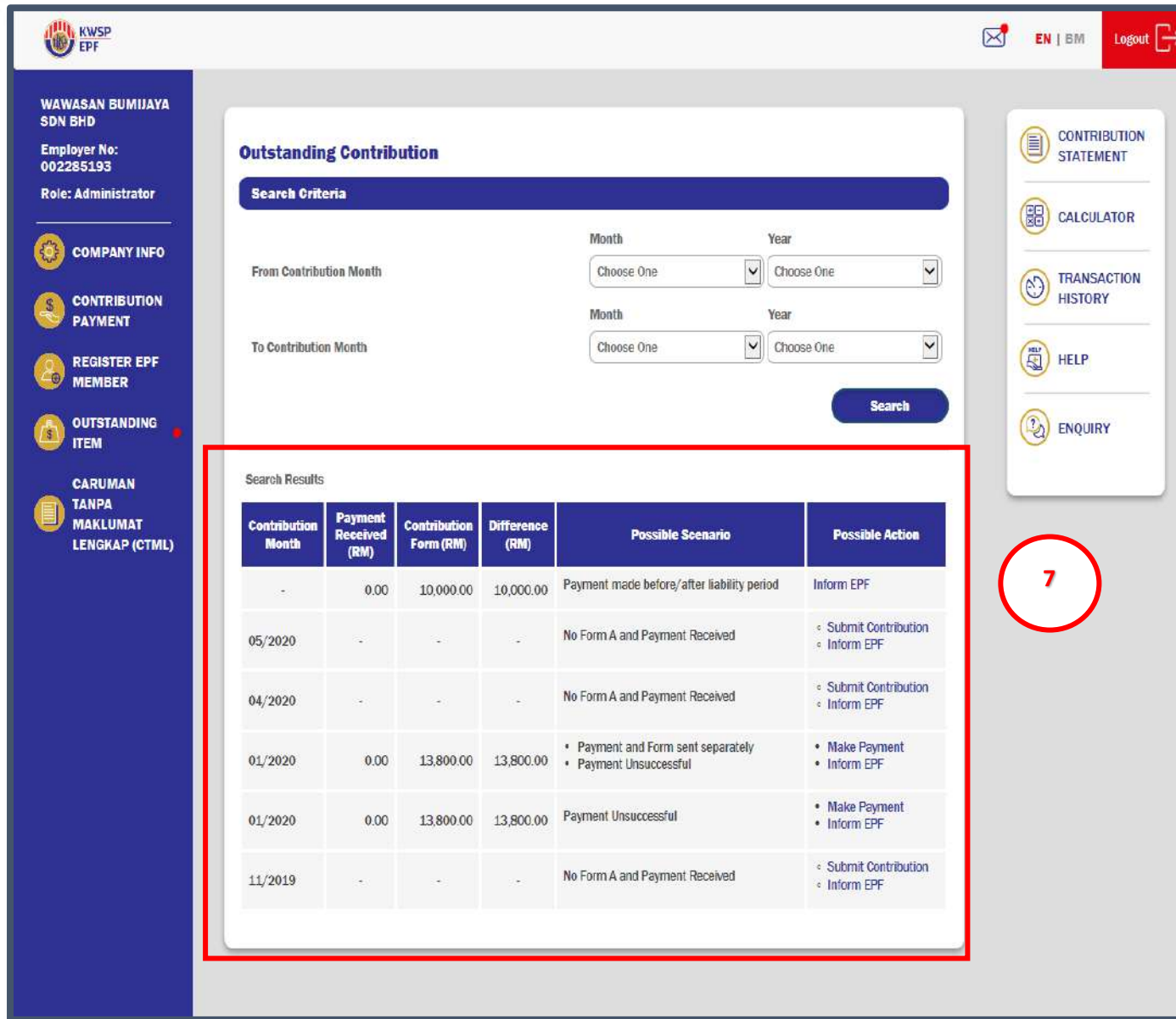
Outstanding Contribution screen will be displayed.
Click [View Details](#).



The screenshot shows the KWSP EPF portal interface. On the left sidebar, the 'OUTSTANDING CONTRIBUTION' menu item is highlighted with a red box. In the main content area, a card displays '11 Outstanding Items' with a 'View Details' button. Below this card, a blue bar indicates 'Pending for Payment'. A red circle with the number '6' is positioned over the 'Submit Contributions' button. The top right corner features a 'Logout' button. The bottom of the page has a banner for 'You Are Employer?' with a 'Click here to know more' button.



Click [Outstanding Contribution](#).



WAWASAN BUMIJAYA SDN BHD
Employer No: 002285193
Role: Administrator

COMPANY INFO
CONTRIBUTION PAYMENT
REGISTER EPF MEMBER
OUTSTANDING ITEM
CARUMAN TANPA MAKLUMAT LENGKAP (CTML)

Outstanding Contribution

Search Criteria

From Contribution Month: Month: Choose One, Year: Choose One
To Contribution Month: Month: Choose One, Year: Choose One

Search

Search Results

Contribution Month	Payment Received (RM)	Contribution Form (RM)	Difference (RM)	Possible Scenario	Possible Action
-	0.00	10,000.00	10,000.00	Payment made before/after liability period	Inform EPF
05/2020	-	-	-	No Form A and Payment Received	<ul style="list-style-type: none"> Submit Contribution Inform EPF
04/2020	-	-	-	No Form A and Payment Received	<ul style="list-style-type: none"> Submit Contribution Inform EPF
01/2020	0.00	13,800.00	13,800.00	<ul style="list-style-type: none"> Payment and Form sent separately Payment Unsuccessful 	<ul style="list-style-type: none"> Make Payment Inform EPF
01/2020	0.00	13,800.00	13,800.00	Payment Unsuccessful	<ul style="list-style-type: none"> Make Payment Inform EPF
11/2019	-	-	-	No Form A and Payment Received	<ul style="list-style-type: none"> Submit Contribution Inform EPF

CONTRIBUTION STATEMENT
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The details of **Outstanding Contribution** will be displayed.

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Outstanding Contribution

Search Criteria

From Contribution Month: Month [Choose One] Year [Choose One]

To Contribution Month: Month [Choose One] Year [Choose One]

Search

Search Results

Contribution Month	Payment Received (RM)	Contribution Form (RM)	Difference (RM)	Possible Scenario	Possible Action
-	0.00	10,000.00	10,000.00	Payment made before/after liability period	Inform EPF
05/2020	-	-	-	No Form A and Payment Received	Submit Contribution Inform EPF
04/2020	-	-	-	No Form A and Payment Received	Submit Contribution Inform EPF
01/2020	0.00	13,800.00	13,800.00	Payment and Form sent separately Payment Unsuccessful	Make Payment Inform EPF
01/2020	0.00	13,800.00	13,800.00	Payment Unsuccessful	Make Payment Inform EPF
11/2019	-	-	-	No Form A and Payment Received	Submit Contribution Inform EPF

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Employer can settle outstanding contributions by selecting from the **Possible Action(s)** displayed.

8a

Click **Submit Contribution** and refer to **Step 9**.

8b

Click **Inform EPF** and refer to **Step 10**.

8c

Click **Make Payment** and refer **Step 11**.

Attention:-

Submit Contribution and **Make Payment** can only be performed by:

- Maker/Checker (Approval Flow)
- Administrator (Non-Approval Flow)



Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Contribution Month 9

Please select contribution month

Contribution Month: June 2020

Wage Month: May 2020

Back Next

- **Submit Contributions** screen will be displayed.
- Select preferred **Contribution Month**.
- To proceed with payment, please refer to **Contribution Payment Easy Guide**.

Enquiry

Submit Enquiry

SELECT FEEDBACK TYPE — ENTER FEEDBACK DETAILS — ENTER EMPLOYER INFORMATION — PREVIEW — ACKNOWLEDGEMENT

Please Select the Feedback Type

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Choose One
Complaint
Suggestion
Enquiry
Compliment
Whistleblowing & Fraud Reporting

COMPANY INFO
CONTRIBUTION PAYMENT
REGISTER EPF MEMBER
OUTSTANDING ITEM
CARUMAN TANPA MAKLUMAT LENGKAP (CTML)

CONTRIBUTION STATEMENT
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Enquiry screen will be displayed

Select the **Feedback Type** and complete the required steps

Outstanding Contribution

11

Payment Only

PAYMENT DETAILS PAYMENT

Payment Details

Make Payment for: Form A

Employer Name: WAWASAN BUMIJAYA SDN BHD

Employer Number: 002285193

Select Contribution Month: June 2020

Wage Month: May 2020

Amount (RM):

I confirm that the payment details are true and correct. I hereby agree to the terms and conditions stipulated therein.

[Back](#) [Next](#)

CONTRIBUTION STATEMENT

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- **Payment Only** screen will be displayed
- Select preferred contribution month and fill in the **Amount**.
- To proceed with payment, please refer to **Contribution Payment Easy Guide**.

For further enquiries, please call EPF Contact Management Centre (CMC) at 03 89226000 or send an enquiry to <https://www.kwsp.gov.my/reach-us/connect-with-us>



DISCLAIMER

All member's/employer's data/ information displayed in the EPF Easy Guide are intended for visualization purposes.

