

EMPLOYERS OBLIGATION TO THE EPF ACT

MANAGING CONTRIBUTION & LATEST CHANGES IN EPF

The course focuses on managing contribution, problem solving and new EPF work procedures. The course will also address the latest updates from the EPF services aspects to employers, such as EPF withdrawal schemes, i-Akaun and additional case studies as requested by participants in their evaluation forms after attending the course.

OBJECTIVES

Enhancing knowledge and skill of participants in relation to the EPF Act. Problem solving of current issues related to EPF.

TARGET GROUP

Employers or their representatives, particularly those involved in the payment of contributions, management of human resource, management of company finances and others related.

METHODOLOGY

A full-day program consisting of lectures, discussions and comprehension exercises.

FOCUS

Role of Employers, Employees and EPF in the realisation of the principle of Social Security in Malaysia.

The key elements in determining the liabilities of the employers to contribute for their workers.

Effective methods in managing the monthly contribution to the EPF.

Prevention and problem solving techniques.

The importance of EPF contributions and benefits to employees.

DATE	CITY/TOWN	HOTEL	DATE	CITY/TOWN	HOTEL
4 Feb	Port Dickson	Ancasa	26 Mar	Kota Kinabalu	Promenade
6 Feb	Melaka	MITC	31 Mar	Kuching	Hilton
11 Feb	Johor Bahru	The Puteri Pacific	2 Apr	Bintulu	Promenade
13 Feb	Batu Pahat	Pinetree	7 Apr	Kuala Lumpur	Berjaya Times Square
18 Feb	Shah Alam	Grand Bluewave	9 Apr	Subang Jaya	Summit
20 Feb	Seremban	Royale Chulan	14 Apr	Georgetown	Bayview
25 Feb	Ipoh	Weil	16 Apr	Langkawi	HIG
27 Feb	Butterworth	Sunway	21 Apr	Shah Alam	Grand Bluewaves
3 Mar	Petaling Jaya	Armada	23 Apr	Petaling Jaya	Hilton
5 Mar	Mutiara Damansara	Royale Chulan Damansara	9 May	Sibu	RH Hotel
10 Mar	Klang	Premiere	11 May	Miri	Pullman
12 Mar	Seremban	Klana Resort	16 May	Kuantan	Zenith
17 Mar	Kuala Lumpur	Days Hotel & Suites	18 May	Kuala Terengganu	Permai
19 Mar	Bangi	EPF Learning Campus	23 May	Petaling Jaya	Zenith
24 Mar	Labuan	Tiara Labuan Hotel	25 May	Bangi	EPF Learning Campus

FEES RM300.00 per person including refreshments, lunches, course materials and certificate of attendance

EPF LEARNING CAMPUS, PERSIARAN KWSP, 43000 KAJANG, SELANGOR DARUL EHSAN

For more information, please contact | Shafiee / Maidin / Nor Aziz

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REGISTRATION FORM

COMPANY INFORMATION

ORGANISATION / COMPANY NAME	
ORGANISATION / COMPANY ADDRESS	

PARTICIPANTS INFORMATION

NAME	DESIGNATION	CHOICE OF DATE	CHOICE OF CITY/TOWN

PERSON INCHARGE CONTACT DETAILS

NAME	
TEL. No.	
FAX. No.	
E-MAIL	
EPF EMPLOYER REF. No.	

TERMS AND CONDITIONS

Confirmation of registration with the payment must be received within **5 working days** prior to the event. **Refund of the registration fees will not be entertained.** However substitution of participant(s) is allowed. The organiser reserves the right to reschedule the course and change the venue whenever deemed necessary.

Payment by Cheques (crossed "A/C Payee Only") / Bank Drafts / Money Order / Local Order No. _____ made payable to

INSTITUT KWSP for the amount of _____.

Bank In the payment to **Bank Islam Malaysia Berhad**, A/C No: **12029010027182**.