



Easy Guide

i-Akaun (Employer)

SUBMISSION OF FORM A & CONTRIBUTION PAYMENT

ADMINISTRATOR

1

Blank Form A

2

Same as the latest credited contribution

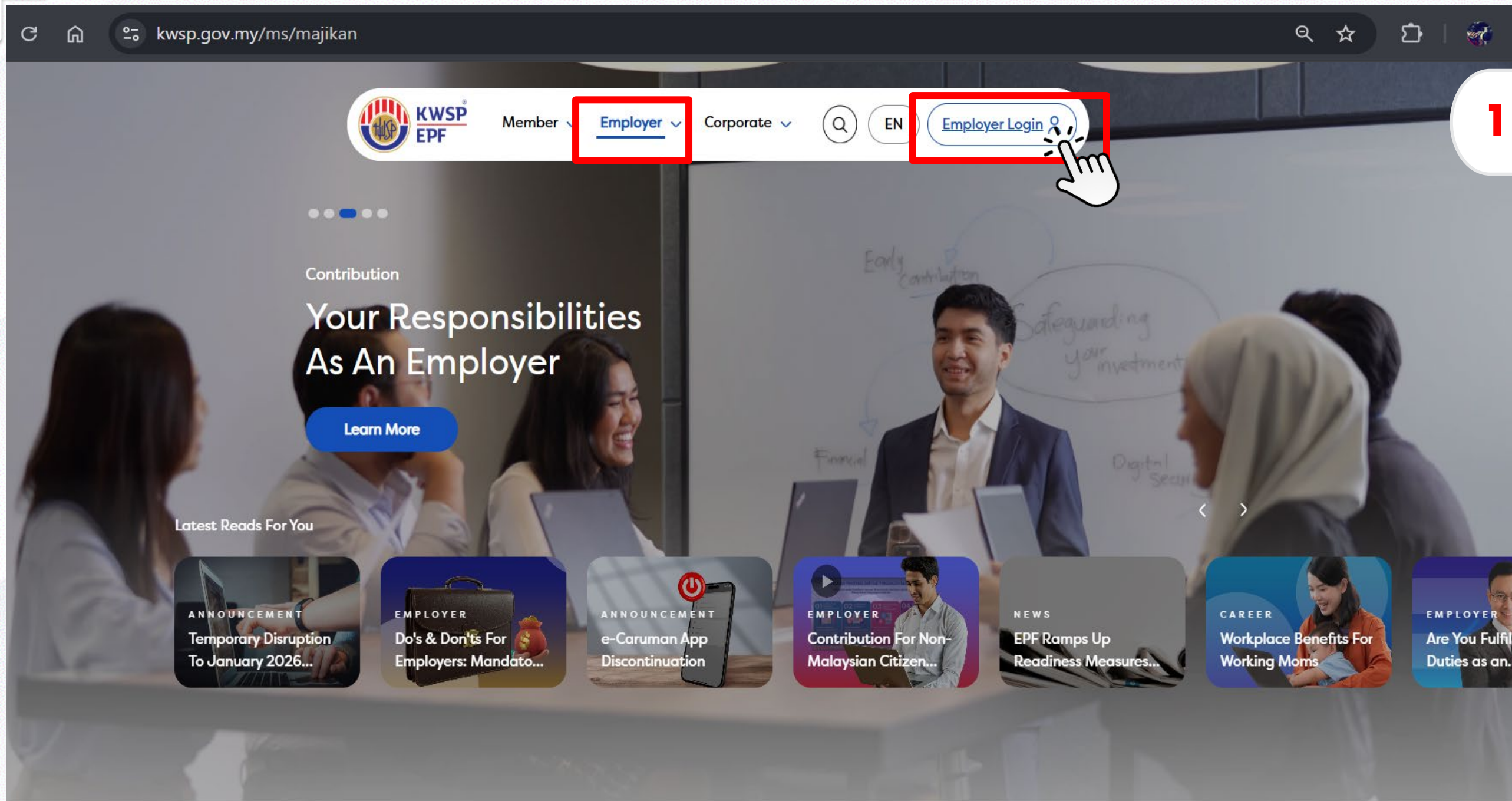
3

Copy from previous contribution record

4

Upload file (TXT/CSV)





1

Step 1:

- Navigate to www.kwsp.gov.my.
- Select the **Employer** tab, then select **Employer Login**.

Welcome to i-Akaun (Employer)



REMINDER TO EMPLOYERS

Please ensure contribution payments are made by **the 15th of each month** to avoid late payment charges.



i-Akaun (Employer)

USER ID

[Forgot User ID/Password?](#)
[i-Akaun Activation \(First Time Login\)](#)

Next



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Step 2:

- Enter your **User ID** (EPF Employer No.).
- Then, select **Next**.



Welcome to i-Akaun (Employer)



REMINDER TO EMPLOYERS

Please ensure contribution payments are made by **the 15th of each month** to avoid late payment charges.



Security Image:



Secret Phrase: qwert1234

i-Akaun (Employer)

PASSWORD

Back

Login

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Step 3:

- Verify the **Security Image** and **Secret Phrase**.
- Enter **password**.
- Select **Login**.



Employer No: [REDACTED]
Role: Administrator

Welcome Amelinall Administrator
Last login: 08-May-2026 09:00:33 AM
Employer Status: Active

Pending Actions
Your attention is required for the following tasks.

CONTRIBUTION

CONTRIBUTION

CARUMAN TANPA MAKLUMAT LENGKAP (CTML)

REGISTER EPF MEMBER

OUTSTANDING ITEM

e-PAYROLL

i-TOPUP

MORE

EMPLOYEES

Pending Registration 1
Please inform your employee to visit the nearest EPF office to complete their registration in person.
[View Details >](#)

EMPLOYEES

Incomplete Contact Details
Update your employee's contact details to ensure they receive notifications from EPF.
[View Details >](#)

We appreciate your prompt submission of contribution before 15th May 2026.

Current Month:	May 2026
Wage Month:	April 2026
No. of Days Left:	12 Days Left

Kindly ensure your payment is in order. You may disregard this notice if payment has been made via other channels.

[Submit Contributions](#)

Pending for Payment (?)

Update your business address online!

Now you can skip the hassle of visiting EPF branches and update your business address via i-Akaun (Employer) portal

CONTRIBUTOR STATEMENT 4

OTHER STATEMENT

NOTICE

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CALCULATOR

TRANSACTION HISTORY

ELIGIBILITY TO CONTRIBUTE

HELP

ENQUIRY

Step 4:

From the left menu, select **Contribution > Submit Contributions.**

KWSP EPF EN | BM [Logout](#)

This payroll system provides employers the facility to submit Form A contributions and payments. [Click here](#)

Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Contribution Month

Please select contribution month
Contribution month is the month in which the contribution is payable based on the previous month's wage. (?)

Contribution Month: May 2026

Wage Month: April 2026

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- CONTRIBUTOR STATEMENT
- OTHER STATEMENT
- NOTICE
- RECEIPT
- CALCULATOR
- TRANSACTION HISTORY
- ELIGIBILITY TO CONTRIBUTE
- HELP
- ENQUIRY

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[Terms & Conditions](#) | [Privacy Policy](#) | [Security Policy](#) | [Disclaimer](#) | [Online Security Tips](#) | [Site Map](#)
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Step 5:

- i. In the **Contribution Month section**, select the **contribution month and contribution year**.
- ii. Click **Next**.



Employer No: [REDACTED]

Role: Administrator

EMPLOYER INFO

CONTRIBUTION

REGISTER EPF MEMBER

OUTSTANDING ITEM

e-PAYROLL

i-TOPIUP

MORE

Submit Contribution

CONTRIBUTION MONTH

CONTRIBUTION DETAILS

PAYMENT

You have a Pending Payment and/or Draft Form. To complete contribution payment for the selected month, please select one (1) item. If you want to submit a new contribution form, please click Make New Submission.

Pending for Payment

Please select item to proceed with the payment.

No.	File Name	Contribution Month	Number of Employee	Total Contributions (RM)	Form Status	Payment Status	Last Update	Action
No Records Found								

Draft Form

Please select draft to edit

No.	File Name	Contribution Month	Number of Employee	Total Contributions (RM)	Last Update	Action
No Records Found						

Active i-Topup (Employee's Share)

This section displays your employees' i-Topup application details.

Status	Action
Active	Download

[Back](#)
[Make New Submission](#)

CONTRIBUTION STATEMENT

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Step 6:

The system will display the **Submit Contribution** screen, including the **Pending Payment, Draft Form and Active i-Topup Status (Employee Share)** lists, where applicable.

Click **Make New Submission** to prepare a new contribution submission.


[WhatsApp Us](#)


Step 7:

- i. In the **Contribution Details** section, select **Blank Form**.
- ii. Click **Next** to proceed to the employee information section.



KWSP EPF

EN | BM Logout

Employer No: 0
Role: Administrator

EMPLOYER INFO
CONTRIBUTION
REGISTER EPF MEMBER
OUTSTANDING ITEM
e-PAYROLL
i-TOPUP
MORE

Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Contribution Details

Please edit & verify the employee contribution details

Contribution Month: May 2026
Wage Month: April 2026

Search Employee By: All Record **i**

Download Active i-Topup (?)

No.	Men	Contribution (RM)	
		Employer	Employee
1			
2			

Number of e
Total Emplo
Total Payabl

Add New Employee

Employee Identification

Search Criteria

ID Type * EPF No. *

Identification: EPF No 10030080

Result

Member Number	Identification No.	Name
10030080	641219034527	MANAT BIN AMIN

ii

CONTRIBUT STATEMENT **8**
OTHER STATEMENT
NOTICE
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CALCULATOR
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ELIGIBILITY TO CONTRIBUTE
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Step 8:

- i. Add the employee to the contribution list using the below criteria:
 - a. EPF Number
 - b. MyKad Number
 - c. Old IC Number
 - d. Passport Number

- ii. If the employee record is not displayed, click **Add Employee Record** and complete the required information.



Search Employee By (?)

No.	Member No.	Identification No.	Name [?]	Wage (RM) [?]	Contribution (RM)	
					Employer	Employee
1	10030080	MyKad No. 641219034527	MANAT BIN AMIN	2,000.00	260.00	220.00
2						

Number of employees added to t

Total Employer/Employee Contri

Total Payable Contribution (RM)

I confirm that:

- The information submitte
- Contributions paid are:-
 - not less than the minimum contribution as stipulated in the minimum wage order under the Salary Consultative Council Act 2011 (Act 732); and
 - in accordance with the rates in the Third Schedule , the EPF Act 1991; and
- I comply with the stipulated terms and conditions .

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Step 9:

- Complete the contribution details by entering **Wage (RM)**, **Employer Contribution (RM)** and **Employee Contribution (RM)** for the selected employee.
- Review the details, then click **Next**.
- The system will display the **i-Topup Reminder**. Click **Proceed** to continue.

Note: Tick the **agreement / confirmation** checkbox before clicking **Next**.



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Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Payment

Total Payable Contribution (RM) 480.00

Payment Method

Pay Now Pay Later [?] Add to Cart [?]

- Maybank2u
- Online Retail Banking (FPX Maximum limit RM 250,000)
- Online Corporate Banking (FPX Maximum limit RM 50,000,000)
- Direct Debit Authorization (DDA)
- Electronic Fund Transfer (For government employer only)

Back **ii** Proceed

WhatsApp Us

Step 10:

- In the Payment section, select your preferred payment method.
- Click **Proceed** to continue.

Note: You will be redirected to the bank portal to complete the payment transaction.

The screenshot displays the KWSP EPF portal interface. On the left is a dark blue navigation sidebar with menu items: EMPLOYER INFO, CONTRIBUTION, REGISTER EPF MEMBER, OUTSTANDING ITEM, e-PAYROLL, i-TOPUP, and MORE. The main content area is titled "Transaction Summary" and shows a "Payment Status: Successful" message. Below this, a table lists transaction details: File Name (FA05/2026_000139504), Contribution Month (May 2026), Wage Month, Total Payable Contribution (RM), Payment Method, Pay From, FPX Transaction ID, Seller Order Number (0520260014270167C100068903), and Response Code From FPX ([00] : Approved). A white modal dialog box with a red border is centered over the table, containing the text "Your payment is successful. Thank you for your payment!" and an "OK" button. A red circle with the letter 'i' is placed to the left of the dialog box. At the bottom of the transaction summary, a "Download Receipt" button is highlighted with a red box, and a red circle with the letter 'ii' is placed to its left. The top right of the page features a "Logout" button and a language selector (EN | BM). A vertical sidebar on the right contains icons for various services: CONTRIBUTION STATEMENT, OTHER STATEMENT, NOTICE, RECEIPT, CALCULATOR, TRANSACTION HISTORY, ELIGIBILITY TO CONTRIBUTE, HELP, and ENQUIRY. A "WhatsApp Us" button is located at the bottom right of the page.

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Transaction Summary

Payment Status:
Successful
* Successful payment status is subjected to bank response

File Name	FA05/2026_000139504
Contribution Month	May 2026
Wage Month	
Total Payable Contribution (RM)	
Payment Method	
Pay From	
FPX Transaction ID	
Seller Order Number	0520260014270167C100068903
Response Code From FPX	[00] : Approved

OK

Download Receipt Home

WhatsApp Us

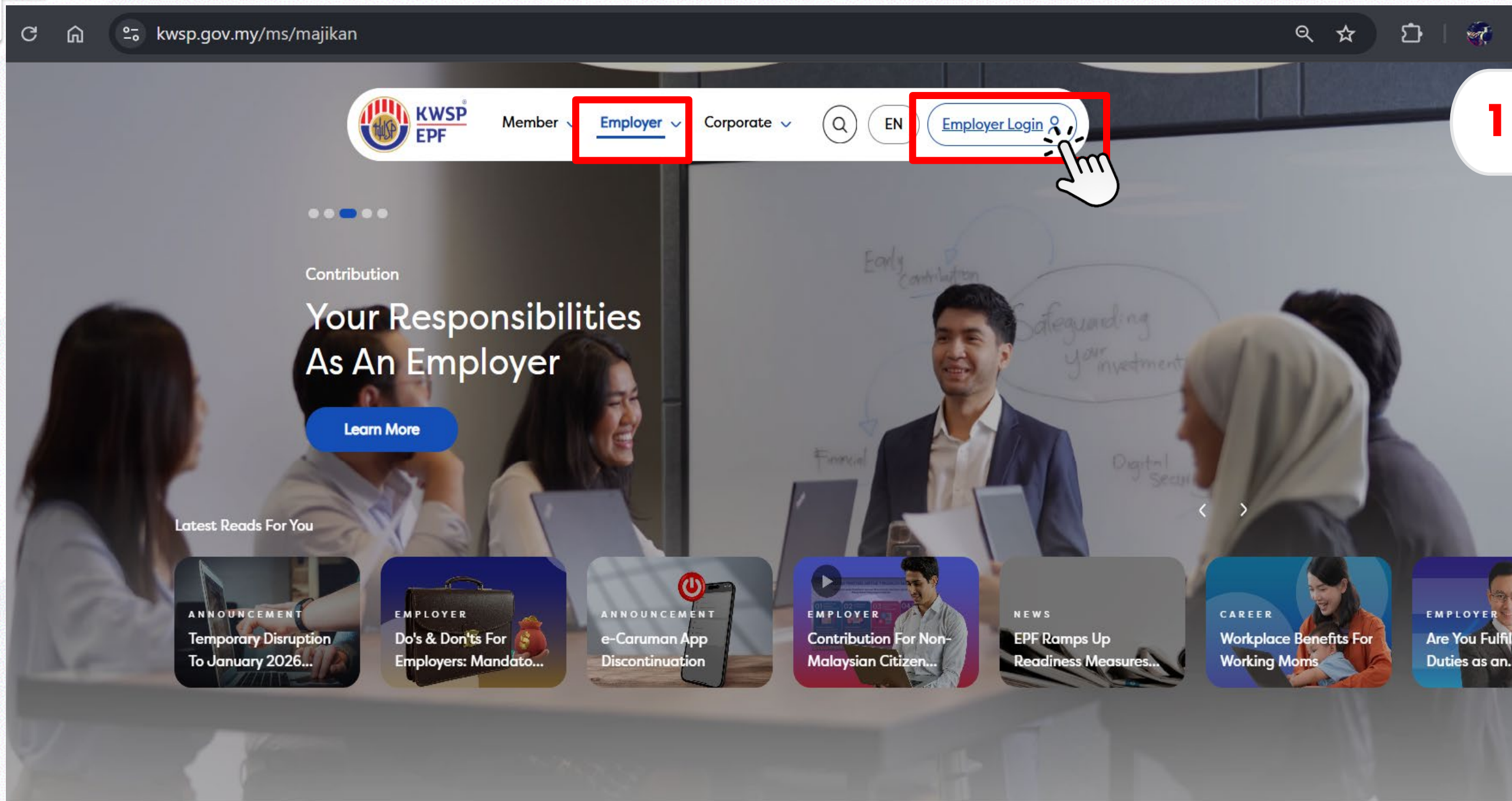
Step 11:

- After the payment is successful, the system will display a payment notification. Click **OK** to continue.
- Click **Download Receipt** to save a copy of the payment receipt.

Keep the receipt as the employer's official record.

- 1 Blank Form A
- 2 Same as the latest credited contribution**
- 3 Copy from previous contribution record
- 4 Upload file (TXT/CSV)





1

Step 1:

- Navigate to www.kwsp.gov.my.
- Select the **Employer** tab, then select **Employer Login**.

Welcome to i-Akaun (Employer)



REMINDER TO EMPLOYERS

Please ensure contribution payments are made by **the 15th of each month** to avoid late payment charges.



i-Akaun (Employer)

USER ID

[Forgot User ID/Password?](#)
[i-Akaun Activation \(First Time Login\)](#)

Next



2

Step 2:

- Enter your **User ID** (EPF Employer No.).
- Then, select **Next**.



Welcome to i-Akaun (Employer)



REMINDER TO EMPLOYERS

Please ensure contribution payments are made by **the 15th of each month** to avoid late payment charges.



Security Image:



Secret Phrase: qwert1234

i-Akaun (Employer)

PASSWORD

Back

Login

3

Step 3:

- Verify the **Security Image** and **Secret Phrase**.
- Enter **password**.
- Select **Login**.



Same as the latest credited contribution

Employer No: [REDACTED]
Role: Administrator

EMPLOYER INFO
CONTRIBUTION
CONTRIBUTION
CARUMAN TANPA MAKLUMAT LENGKAP (CTML)
REGISTER EPF MEMBER
OUTSTANDING ITEM
e-PAYROLL
i-TOPUP
MORE

Welcome Amelinall Administrator
Last login: 08-May-2026 09:00:33 AM
Employer Status: Active

Pending Actions
Your attention is required for the following tasks.

SUBMIT CONTRIBUTIONS
DRAFT FORM
PAYMENT ONLY
PENDING FOR PAYMENT

EMPLOYEES
Pending Registration 1
Please inform your employee to visit the nearest EPF office to complete their registration in person.
View Details >

EMPLOYEES
Incomplete Contact Details
Update your employee's contact details to ensure they receive notifications from EPF.
View Details >

We appreciate your prompt submission of contribution before 15th May 2026.

Current Month: May 2026
Wage Month: April 2026
No. of Days Left: 12 Days Left

Kindly ensure your payment is in order. You may disregard this notice if payment has been made via other channels.

Submit Contributions

Pending for Payment (?)

Update your business address online!
Now you can skip the hassle of visiting EPF branches and update your business address via i-Akaun (Employer) portal

CONTRIBUT STATEMENT 4
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ELIGIBILITY TO CONTRIBUTE
HELP
ENQUIRY

Logout

Step 4:

From the left menu, select **Contribution > Submit Contributions.**

Same as the latest credited contribution

KWSP EPF EN | BM Logout

Employer No: [REDACTED]
Role: Administrator

EMPLOYER INFO
CONTRIBUTION
REGISTER EPF MEMBER
OUTSTANDING ITEM
e-PAYROLL
i-TOUP
MORE

This payroll system provides employers the facility to submit Form A contributions and payments. [Click here](#)

Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Contribution Month

Please select contribution month
Contribution month is the month in which the contribution is payable based on the previous month's wage. (?)

Contribution Month: May 2026
Wage Month: April 2026

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Step 5:

- i. In the **Contribution Month section**, select the **contribution month** and **contribution year**.
- ii. Click **Next**.

Same as the latest credited contribution

Submit Contribution

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

You have a Pending Payment and/or Draft Form. To complete contribution payment for the selected month, please select one (1) item. If you want to submit a new contribution form, please click Make New Submission.

Pending for Payment

Please select item to proceed with the payment.

No.	File Name	Contribution Month	Number of Employee	Total Contributions (RM)	Form Status	Payment Status	Last Update	Action
No Records Found								

Draft Form

Please select draft to edit

No.	File Name	Contribution Month	Number of Employee	Total Contributions (RM)	Last Update	Action
No Records Found						

Active i-Topup (Employee's Share)

This section displays your employees' i-Topup application details.

Status	Action
Active	Download

[Back](#) [Make New Submission](#)

WhatsApp Us

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Step 6:

The system will display the **Submit Contribution** screen, including the **Pending Payment, Draft Form and Active i-Topup Status (Employee Share)** lists, where applicable.

Click **Make New Submission** to prepare a new contribution submission.

Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Contribution Details

Please select from the following

PLEASE TAKE NOTE:
Members who have reached the age of 75 are no longer liable to EPF contributions. Contributions will cease starting from the next salary month following the member's birth month.

Same as last posted contribution [?] **i**

Copy from Contribution History

Upload file (TXT/CSV)

Blank Form

Back **ii** **Next**

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WhatsApp Us

Step 7:

- i. In the **Contribution Details** section, select **Same as last posted contribution**.
- ii. Click **Next** to proceed to the employee information section.

Same as the latest credited contribution

- OUTSTANDING ITEM
- e-PAYROLL
- i-TOPUP
- MORE

Search Employee By (?)

No.	Member No.	Identification No.	Name [?]	Wage (RM) [?]	Contribution (RM)		
					Employer	Employee	
1	10030080	MyKad No. 641219034527	MANAT BIN AMIN	2,000.00	260.00	220.00	<input type="button" value="Delete"/>
2							<input type="button" value="Delete"/>

<< 1 >>

Number of employees added to the form

Employer	<input type="text" value="260.00"/>	Employee	<input type="text" value="220.00"/>
----------	-------------------------------------	----------	-------------------------------------

Total Employer/Employee Contribution (RM)

Total Payable Contribution (RM)

I confirm that:

- i. The information submitted in Form A is true, correct and refers to employees named in the Form A; and
- ii. Contributions paid are:
 - a. not less than the minimum contribution as stipulated in the minimum wage order under the Salary Consultative Council Act 2011 (Act 732); and
 - b. in accordance with the rates in the Third Schedule, the EPF Act 1991; and
- iii. I comply with the stipulated terms and conditions.

- CALCULATOR
- TRANSACTION HISTORY
- ELIGIBILITY CONTRIBUTE
- HELP
- ENQUIRY

8

Step 8:

- i. Review the **Contribution Details** list based on the latest credited contribution.
- ii. Click **Next** to proceed to the **Payment** section.

Note: Tick the agreement / confirmation checkbox before clicking Next.



Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Payment

Total Payable Contribution (RM) 480.00

Payment Method

Pay Now Pay Later [?] Add to Cart [?]

- Maybank2u
- Online Retail Banking (FPX Maximum limit RM 250,000)
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Back **ii** Proceed

CONTRIBUTION STATEMENT

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Step 9:

- i. In the Payment section, select your preferred payment method.
- ii. Click **Proceed** to continue.

Note: You will be redirected to the bank portal to complete the payment transaction.

The screenshot displays the KWSP EPF portal interface. On the left is a dark blue navigation sidebar with icons for EMPLOYER INFO, CONTRIBUTION, REGISTER EPF MEMBER, OUTSTANDING ITEM, e-PAYROLL, i-TOPUP, and MORE. The main content area is titled 'Transaction Summary' and shows a 'Payment Status: Successful' message. Below this, a table lists transaction details: File Name (FA05/2026_000139504), Contribution Month (May 2026), Wage Month, Total Payable Contribution (RM), Payment Method, Pay From, FPX Transaction ID, Seller Order Number (0520260014270167C100068903), and Response Code From FPX ([00] : Approved). A red box highlights a modal notification box that says 'Your payment is successful. Thank you for your payment!' with an 'OK' button. Another red box highlights the 'Download Receipt' button at the bottom of the transaction summary. A large red number '10' is overlaid on the top right of the screenshot area. A 'WhatsApp Us' button is visible at the bottom right of the page.

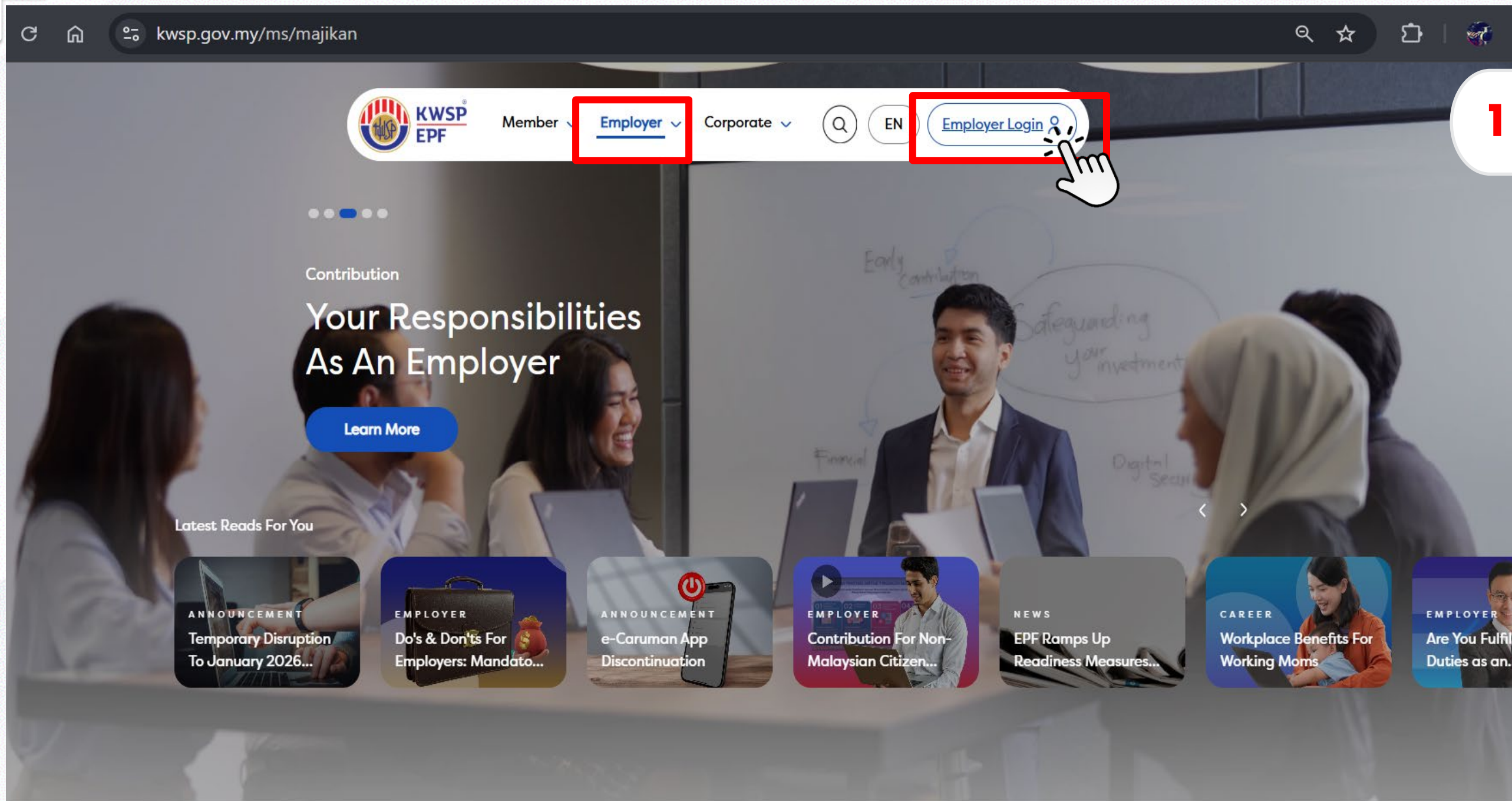
Step 10:

- i. After the payment is successful, the system will display a payment notification. Click **OK** to continue.
- ii. Click **Download Receipt** to save a copy of the payment receipt.

Keep the receipt as the employer's official record.

- 1 Blank Form A
- 2 Same as the latest credited contribution
- 3 Copy from previous contribution record**
- 4 Upload file (TXT/CSV)





1

Step 1:

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i-Akaun (Employer)

USER ID

[Forgot User ID/Password?](#)
[i-Akaun Activation \(First Time Login\)](#)

Next



2

Step 2:

- Enter your **User ID** (EPF Employer No.).
- Then, select **Next**.



Welcome to i-Akaun (Employer)



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Security Image:



Secret Phrase: qwert1234

i-Akaun (Employer)

PASSWORD

Back

Login

3

Step 3:

- Verify the **Security Image** and **Secret Phrase**.
- Enter **password**.
- Select **Login**.



Employer No: [REDACTED]
Role: Administrator

Welcome Amelinall Administrator | Employer Status: Active
Last login: 08-May-2026 09:00:33 AM

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CONTRIBUTION
SUBMIT CONTRIBUTIONS
DRAFT FORM
PAYMENT ONLY
PENDING FOR PAYMENT

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Please inform your employee to visit the nearest EPF office to complete their registration in person.
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EMPLOYEES
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[Submit Contributions](#)

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Step 4:

From the left menu, select **Contribution > Submit Contributions.**

KWSP EPF

EN | BM Logout

Employer No: [REDACTED]
Role: Administrator

EMPLOYER INFO
CONTRIBUTION
REGISTER EPF MEMBER
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Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Contribution Month

Please select contribution month
Contribution month is the month in which the contribution is payable based on the previous month's wage. (?)

Contribution Month: May 2026

Wage Month: April 2026

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Step 5:

- i. In the **Contribution Month section**, select the **contribution month** and **contribution year**.
- ii. Click **Next**.

Submit Contribution

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

You have a Pending Payment and/or Draft Form. To complete contribution payment for the selected month, please select one (1) item. If you want to submit a new contribution form, please click Make New Submission.

Pending for Payment

Please select item to proceed with the payment.

No.	File Name	Contribution Month	Number of Employee	Total Contributions (RM)	Form Status	Payment Status	Last Update	Action
No Records Found								

Draft Form

Please select draft to edit

No.	File Name	Contribution Month	Number of Employee	Total Contributions (RM)	Last Update	Action
No Records Found						

Active i-Topup (Employee's Share)

This section displays your employees' i-Topup application details.

Status	Action
Active	Download

Back **Make New Submission**

6

Step 6:

The system will display the **Submit Contribution** screen, including the **Pending Payment, Draft Form** and **Active i-Topup Status (Employee Share)** lists, where applicable.

Click **Make New Submission** to prepare a new contribution submission.



Employer No: [REDACTED]
Role: Administrator

EMPLOYER INFO

CONTRIBUTION

REGISTER EPF MEMBER

OUTSTANDING ITEM

e-PAYROLL

i-TOPUP

MORE

Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Contribution Details

Please select from the following

PLEASE TAKE NOTE:
Members who have reached the age of 75 are no longer liable to EPF contributions. Contributions will cease starting from the next salary month following the member's birth month.

- Same as last posted contribution [?]
- Copy from Contribution History
- Upload file (TXT/CSV)
- Blank Form

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Step 7:

- i. In the **Contribution Details** section, select **Copy from Contribution History**
- ii. Click **Next** to proceed to the employee information section.



Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Contribution Details

Please select record to copy

No.	File Name	Contribution	Last Update	Action
1	FA05/2026_000139406	05/2026	/05/2026 11:03 AM	Copy
2	FA05/2026_000139405	05/2026	/05/2026 10:56 AM	Copy
3	FA04/2026_000139207	04/2026	/04/2026 04:10 PM	Copy
4	FA04/2026_000139206	04/2026	1 27/04/2026 04:08 PM	Copy
5	FA04/2026_000139205	04/2026	1 480.00 27/04/2026 04:07 PM	Copy
6	FA04/2026_000139202	04/2026	4 1,950.00 27/04/2026 03:10 PM	Copy
7	FA04/2026_000139201	04/2026	1 720.00 27/04/2026 03:01 PM	Copy
8	FA04/2026_000138813	04/2026	2 888.00 17/04/2026 04:52 PM	Copy
9	FA04/2026_000138810	04/2026	2 900.00 16/04/2026 05:00 PM	Copy
10	FA03/2026_000138809	03/2026	2 888.00 16/04/2026 04:27 PM	Copy

Please select option to copy

All (include wage & contribution) Partial (exclude wage and contribution)

OK

8

- Step 8:**
- i. Click **Copy** to select the contribution details to be copied.
 - ii. Select **All (Include wage & contributions)** to copy all employee wages and contribution details.
 - iii. Click **OK** to proceed.

Note: Tick the agreement / confirmation checkbox before clicking Next.

Step 9:

- i. In the Payment section, select your preferred payment method.
- ii. Click **Proceed** to continue.

Note: You will be redirected to the bank portal to complete the payment transaction.

The screenshot displays the KWSP EPF portal interface. On the left is a dark blue navigation sidebar with icons for Employer Info, Contribution, Register EPF Member, Outstanding Item, e-PAYROLL, i-TOPUP, and More. The main content area is titled "Transaction Summary" and shows a "Successful" payment status. A modal dialog box is open in the center, displaying the message "Your payment is successful. Thank you for your payment!" with an "OK" button. Below the dialog, the "Download Receipt" button is highlighted with a red box. The right sidebar contains various utility links such as Contribution Statement, Other Statement, Notice, Receipt, Calculator, Transaction History, Eligibility to Contribute, Help, and Enquiry. A large red number "10" is overlaid on the top right of the screenshot.

Transaction Summary	
Payment Status:	Successful
* Successful payment status is subjected to bank response	
File Name	FA05/2026_000139504
Contribution Month	May 2026
Wage Month	
Total Payable Contribution (RM)	
Payment Method	
Pay From	
FPX Transaction ID	
Seller Order Number	0520260014270167C100068903
Response Code From FPX	[00] : Approved

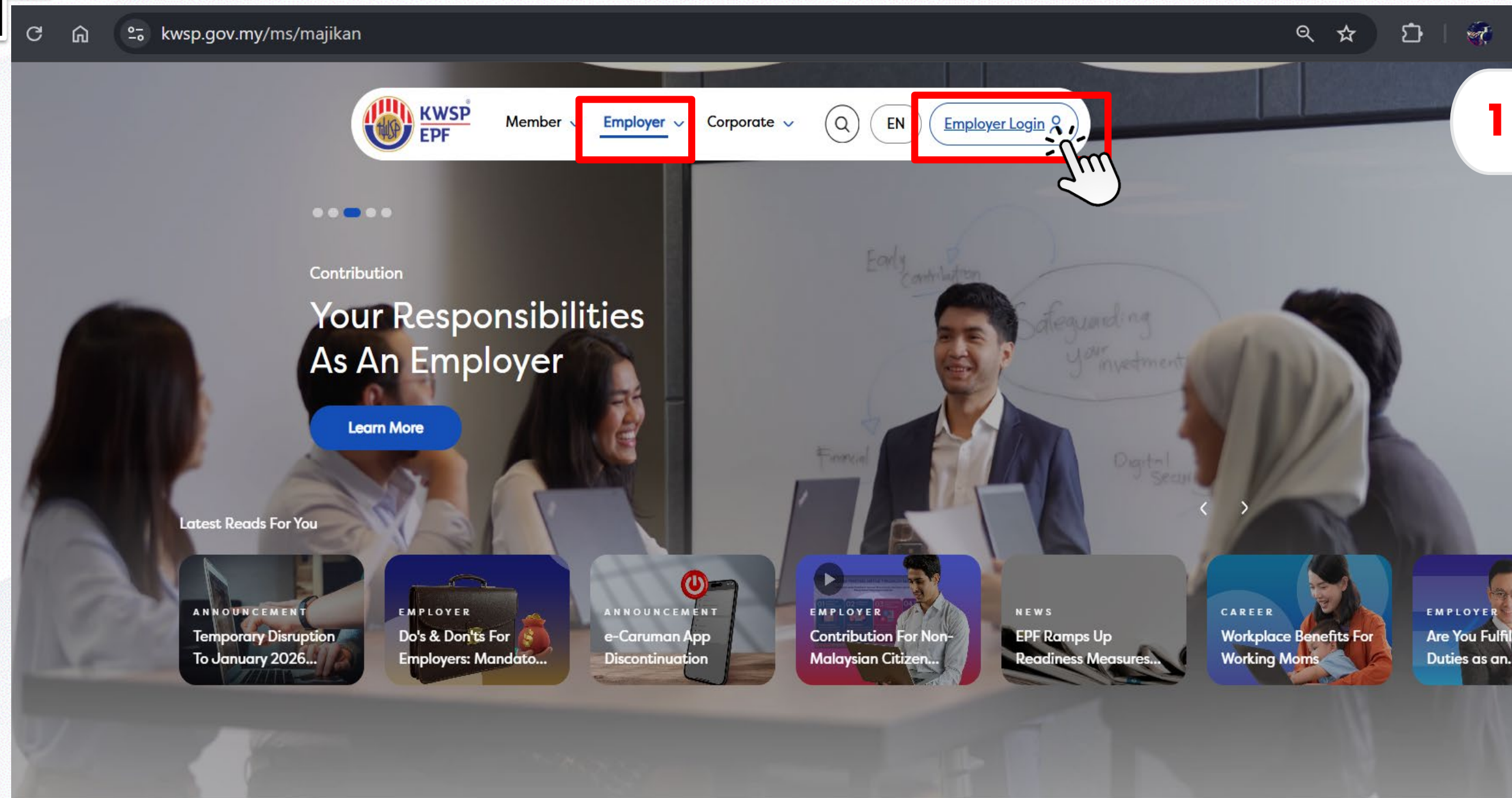
Step 10:

- i. After the payment is successful, the system will display a payment notification. Click **OK** to continue.
- ii. Click **Download Receipt** to save a copy of the payment receipt.

Keep the receipt as the employer's official record.

- 1 Blank Form A
- 2 Same as the latest credited contribution
- 3 Copy from previous contribution record
- 4 Upload file (TXT/CSV)**





1

Step 1:

- Navigate to www.kwsp.gov.my.
- Select the **Employer** tab, then select **Employer Login**.

Welcome to i-Akaun (Employer)



REMINDER TO EMPLOYERS

Please ensure contribution payments are made by **the 15th of each month** to avoid late payment charges.



i-Akaun (Employer)

USER ID

[Forgot User ID/Password?](#)
[i-Akaun Activation \(First Time Login\)](#)

Next

2

Step 2:

- Enter your **User ID** (EPF Employer No.).
- Then, select **Next**.



Welcome to i-Akaun (Employer)



REMINDER TO EMPLOYERS

Please ensure contribution payments are made by **the 15th of each month** to avoid late payment charges.



Security Image:



Secret Phrase: qwert1234

i-Akaun (Employer)

PASSWORD

Back

Login

3

Step 3:

- Verify the **Security Image** and **Secret Phrase**.
- Enter **password**.
- Select **Login**.



Employer No: [REDACTED]
Role: Administrator

Welcome Amelinall Administrator | Employer Status: Active
Last login: 08-May-2026 09:00:33 AM

Pending Actions
Your attention is required for the following tasks.

CONTRIBUTION
SUBMIT CONTRIBUTIONS
DRAFT FORM
PAYMENT ONLY
PENDING FOR PAYMENT

EMPLOYEES
Pending Registration 1
Please inform your employee to visit the nearest EPF office to complete their registration in person.
[View Details >](#)

EMPLOYEES
Incomplete Contact Details
Update your employee's contact details to ensure they receive notifications from EPF.
[View Details >](#)

We appreciate your prompt submission of contribution before 15th May 2026.

Current Month: May 2026
Wage Month: April 2026
No. of Days Left: 12 Days Left

Kindly ensure your payment is in order. You may disregard this notice if payment has been made via other channels.

[Submit Contributions](#)

Pending for Payment (?)

Update your business address online!
Now you can skip the hassle of visiting EPF branches and update your business address via i-Akaun (Employer) portal

CONTRIBUTION STATEMENT 4
OTHER STATEMENT
NOTICE
RECEIPT
CALCULATOR
TRANSACTION HISTORY
ELIGIBILITY TO CONTRIBUTE
HELP
ENQUIRY

Step 4:

From the left menu, select **Contribution > Submit Contributions.**

KWSP EPF

EN | BM Logout

Employer No: [REDACTED]
Role: Administrator

EMPLOYER INFO
CONTRIBUTION
REGISTER EPF MEMBER
OUTSTANDING ITEM
e-PAYROLL
i-TOUP
MORE

This payroll system provides employers the facility to submit Form A contributions and payments. [Click here](#)

Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Contribution Month

Please select contribution month
Contribution month is the month in which the contribution is payable based on the previous month's wage. (?)

Contribution Month: May 2026
Wage Month: April 2026

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CONTRIBUTOR STATEMENT
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WhatsApp Us

Terms & Conditions | Privacy Policy | Security Policy | Disclaimer | Online Security Tips | Site Map
Best viewed in Chrome version 69 or later, Firefox 61 and later, Safari 11 and later, or Edge 16 and later
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Step 5:

- i. In the **Contribution Month** section, select the **contribution month** and **contribution year**.
- ii. Click **Next**.

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Submit Contribution

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

You have a Pending Payment and/or Draft Form. To complete contribution payment for the selected month, please select one (1) item. If you want to submit a new contribution form, please click Make New Submission.

Pending for Payment

Please select item to proceed with the payment.

No.	File Name	Contribution Month	Number of Employee	Total Contributions (RM)	Form Status	Payment Status	Last Update	Action
No Records Found								

Draft Form

Please select draft to edit

No.	File Name	Contribution Month	Number of Employee	Total Contributions (RM)	Last Update	Action
No Records Found						

Active i-Topup (Employee's Share)

This section displays your employees' i-Topup application details.

Status	Action
Active	Download

Back **Make New Submission**

Step 6:

The system will display the **Submit Contribution** screen, including the **Pending Payment, Draft Form and Active i-Topup Status (Employee Share)** lists, where applicable.

Click **Make New Submission** to prepare a new contribution submission.



EN | BM

Logout

Employer No: [REDACTED]
Role: Administrator

EMPLOYER INFO

CONTRIBUTION

REGISTER EPF MEMBER

OUTSTANDING ITEM

e-PAYROLL

i-TOPUP

MORE

Submit Contributions

CONTRIBUTION MONTH

CONTRIBUTION DETAILS

PAYMENT

Contribution Details

Please select from the following

PLEASE TAKE NOTE:
Members who have reached the age of 75 are no longer liable to EPF contributions. Contributions will cease starting from the next salary month following the member's birth month.

Same as last posted contribution [?]

Copy from Contribution History

Upload file (TXT/CSV)

Blank Form

Back

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Next

CONTRIBUTION STATEMENT

OTHER STATEMENT

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Step 7:

- i. In the **Contribution Details** section, select **Upload file (TXT/CSV)**
- ii. Click **Next** to proceed to the employee information section.





PRIMUS COPIER SALE & SERVICE

Employer No:

Role: Administrator

EMPLOYER INFO

CONTRIBUTION

REGISTER EPF MEMBER

OUTSTANDING ITEM

e-PAYROLL

I-TOPUP

MORE

Submit Contributions

CONTRIBUTION MONTH

CONTRIBUTION
DETAILS

PAYMENT

Contribution Details

Contribution Month

May 2026

Wage Month

April 2026

Please obtain approval from EPF before uploading the contribution file. Ensure that the file is not encrypted.

Export (download file):

[Download Template](#)

Reminder:

Please enter the name stated on the employee's identification document.

- Malaysian citizen/permanent resident employee: Enter the name as stated on the MyKad.
- Non-Malaysian employee: Enter the name in the format Surname <space> Given Name.

Import (upload file):

Choose File No file chosen

i

Upload

ii

Supported file formats: You may upload the updated file in either CSV (.csv) or TXT (.txt) format

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CONTRIBUTION STATEMENT

OTHER STATEMENT

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Step 8:

The system will display a section to upload the employee information file.

- Click **Choose File** and select the **TXT/CSV** file from your device.
- Click **Upload**.



Employer No: [Redacted]
Role: Administrator

- EMPLOYER INFO
- CONTRIBUTION
- REGISTER EPF MEMBER
- OUTSTANDING ITEM
- e-PAYROLL
- I-TOPUP
- MORE

Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Contribution Details

Please verify employee's contribution details

Contribution Month: May 2026
Wage Month: April 2026

Search Employee By: All Record [Search]

Download Active i-Topup (?)

No.	Member No.	Identification No.	Name	Wage (RM) [?]	Contribution (RM)	
					Employer	Employee
1	[Redacted]	830613143024	[Redacted]	5,000.00	600.00	550.00
2	[Redacted]	FL100005	[Redacted]	5,000.00	200.00	200.00
3	[Redacted]	811203039526	[Redacted]	5,000.00	600.00	550.00
4	[Redacted]	850209141356	[Redacted]	2,000.00	400.00	350.00
5	[Redacted]	870914061126	[Redacted]	5,000.00	600.00	550.00
6	[Redacted]	920507010450	[Redacted]	5,000.00	600.00	550.00
7	[Redacted]	FL100006	[Redacted]	5,000.00	200.00	200.00
8	[Redacted]	FL100007	[Redacted]	5,000.00	200.00	200.00
9	[Redacted]	FL100008	[Redacted]	5,000.00	200.00	200.00
10	[Redacted]	FL100009	[Redacted]	5,000.00	200.00	200.00

Number of employees added to the form: 10

Total Employer/Employee Contribution (RM):
Employer: 3,800.00 Employee: 3,550.00

Total Payable Contribution (RM): 7,350.00

I confirm that:
i. The information submitted in Form A is true, correct and refers to employees named in the Form A; and
ii. Contributions paid are:-
a. not less than the minimum contribution as stipulated in the minimum wage order under the Salary Consultative Council Act 2011 (Act 732); and
b. in accordance with the rates in the Third Schedule, the EPF Act 1991; and
iii. I comply with the stipulated terms and conditions.

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Next

- CONTRIBUTION STATEMENT
- OTHER STATEMENT
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- HELP
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Step 9:

- After the file has been successfully uploaded, the system will display the employee and contribution details.
- Review the information displayed, then click **Next** to proceed to the **Payment** section.

Note: Tick the **agreement / confirmation** checkbox before clicking **Next**.

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Submit Contributions

CONTRIBUTION MONTH CONTRIBUTION DETAILS PAYMENT

Payment

Total Payable Contribution (RM) 480.00

Payment Method

Pay Now Pay Later [?] Add to Cart [?]

- Maybank2u
- Online Retail Banking (FPX Maximum limit RM 250,000)
- Online Corporate Banking (FPX Maximum limit RM 50,000,000)
- Direct Debit Authorization (DDA)
- Electronic Fund Transfer (For government employer only)

Back **Proceed**

WhatsApp Us

Step 10:

- i. In the Payment section, select your preferred payment method.
- ii. Click **Proceed** to continue.

Note: You will be redirected to the bank portal to complete the payment transaction.

The screenshot displays the KWSP EPF portal interface. On the left is a dark blue sidebar with navigation options: EMPLOYER INFO, CONTRIBUTION, REGISTER EPF MEMBER, OUTSTANDING ITEM, e-PAYROLL, i-TOPUP, and MORE. The main content area is titled 'Transaction Summary' and shows a 'Payment Status: Successful' message. Below this, a table lists transaction details: File Name (FA05/2026_000139504), Contribution Month (May 2026), Wage Month, Total Payable Contribution (RM), Payment Method, Pay From, FPX Transaction ID, Seller Order Number (0520260014270167C100068903), and Response Code From FPX ([00] : Approved). A white notification box with a red border and an information icon (i) is overlaid on the table, containing the text 'Your payment is successful. Thank you for your payment!' and an 'OK' button. At the bottom of the transaction summary, a 'Download Receipt' button is highlighted with a red box and a red circle containing the Roman numeral 'ii'. A 'Home' button is also visible. The top right of the page shows a shopping cart icon with a '1' notification, an envelope icon, and language options 'EN | BM'. A large red number '11' is positioned in the top right corner of the screenshot area. A 'WhatsApp Us' button is located at the bottom right of the page.

Step 11:

- i. After the payment is successful, the system will display a payment notification. Click **OK** to continue.
- ii. Click **Download Receipt** to save a copy of the payment receipt.

Keep the receipt as the employer's official record.



DISCLAIMER

┌ All member's/employer's data/ information displayed in the EPF Easy Guide are intended for visualization purposes. └

