



Easy Guide i-Akaun (Employer) Assessment of Contribution

ADMINISTRATOR

ASSESSMENT OF CONTRIBUTION

Dear Employer, an employer is responsible for paying the employee's EPF contribution before the 15th of every month.

- Section 43 (2), EPF Act 1991 -

Failure to contribute or under pay will result in a contribution arrear. To review the information, please refer to the Easy Guide.

Welcome to i-Akaun (Employer)

e-Caruman Easy, fast and secure

Now, employers can manage with ease employees' EPF contributions through i-Akaun (Majikan)

Register now

Download i-Akaun mobile app from



i-Akaun (Employer)

USER ID

[Forgot User ID/Password?](#)
[i-Akaun Activation \(First Time Login\)](#)

[Next](#)

1a

1b

1. Log in to **i-Akaun (Employer)**:

1a. Enter **USER ID**.

1b. Click **Next**.

i-Akaun (Employer)

PASSWORD

[Back](#) [Login](#)

1c

1d

1c. Enter **PASSWORD**.

1d. Click **Login**.

2. Landing Page Role: Administrator.

Method 1.

2a. Click **View Details**.

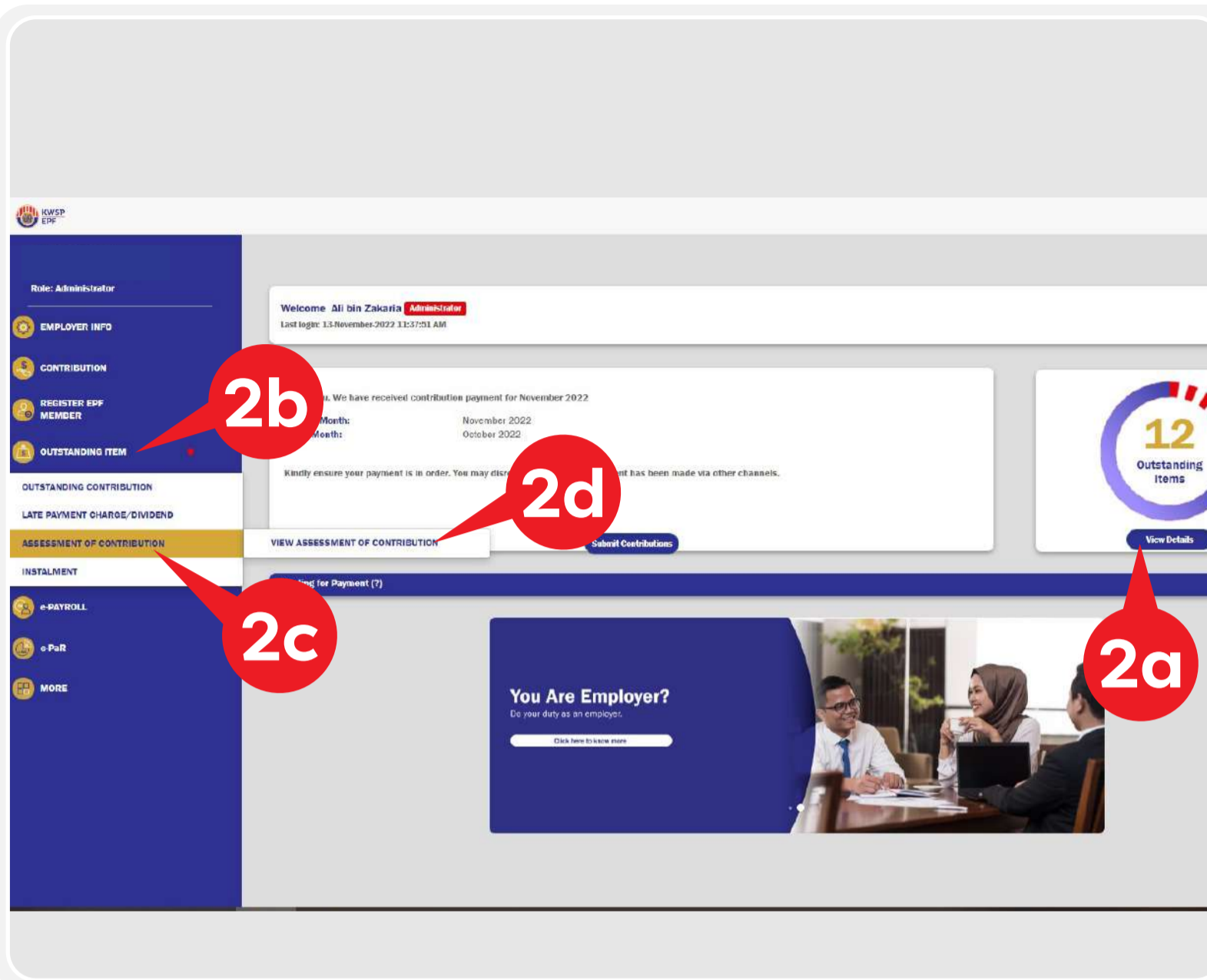
Method 2.

2b. Click **OUTSTANDING ITEM**.

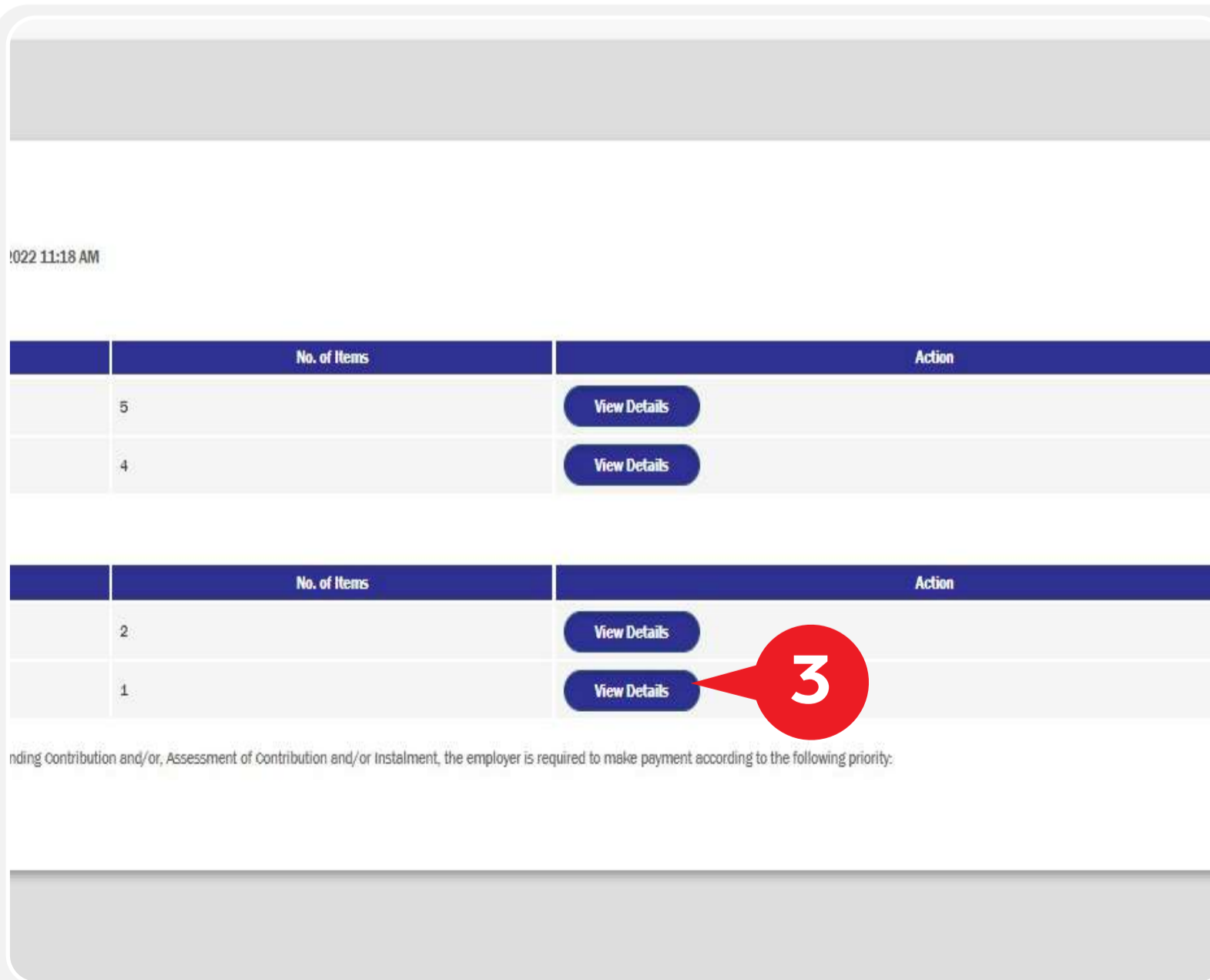
2c. Click **ASSESSMENT OF CONTRIBUTION**.

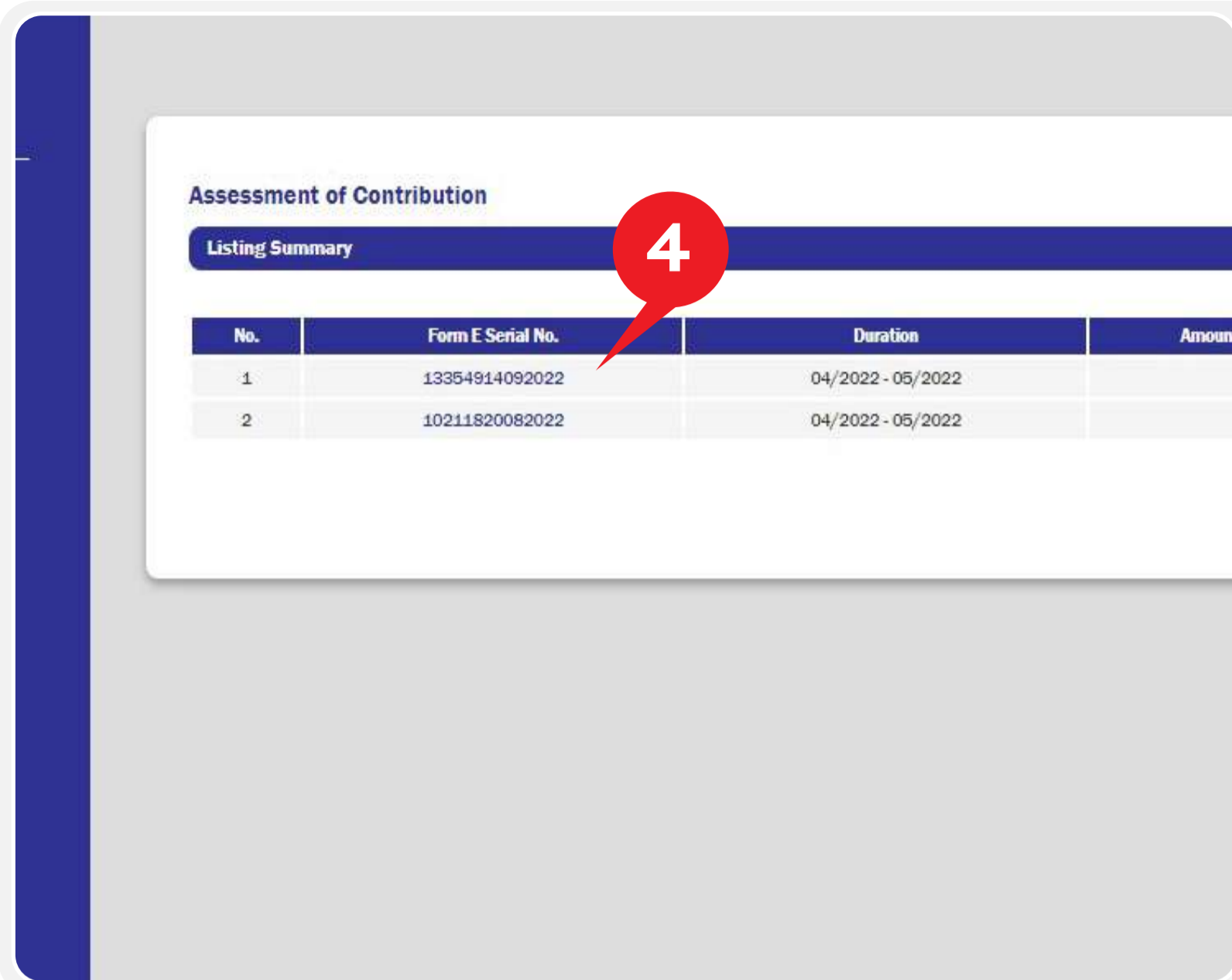
2d. Click **VIEW ASSESSMENT OF CONTRIBUTION**.

Please refer step no 4 to next action.



3. Click **View Details** in Assessment of Contribution Category.



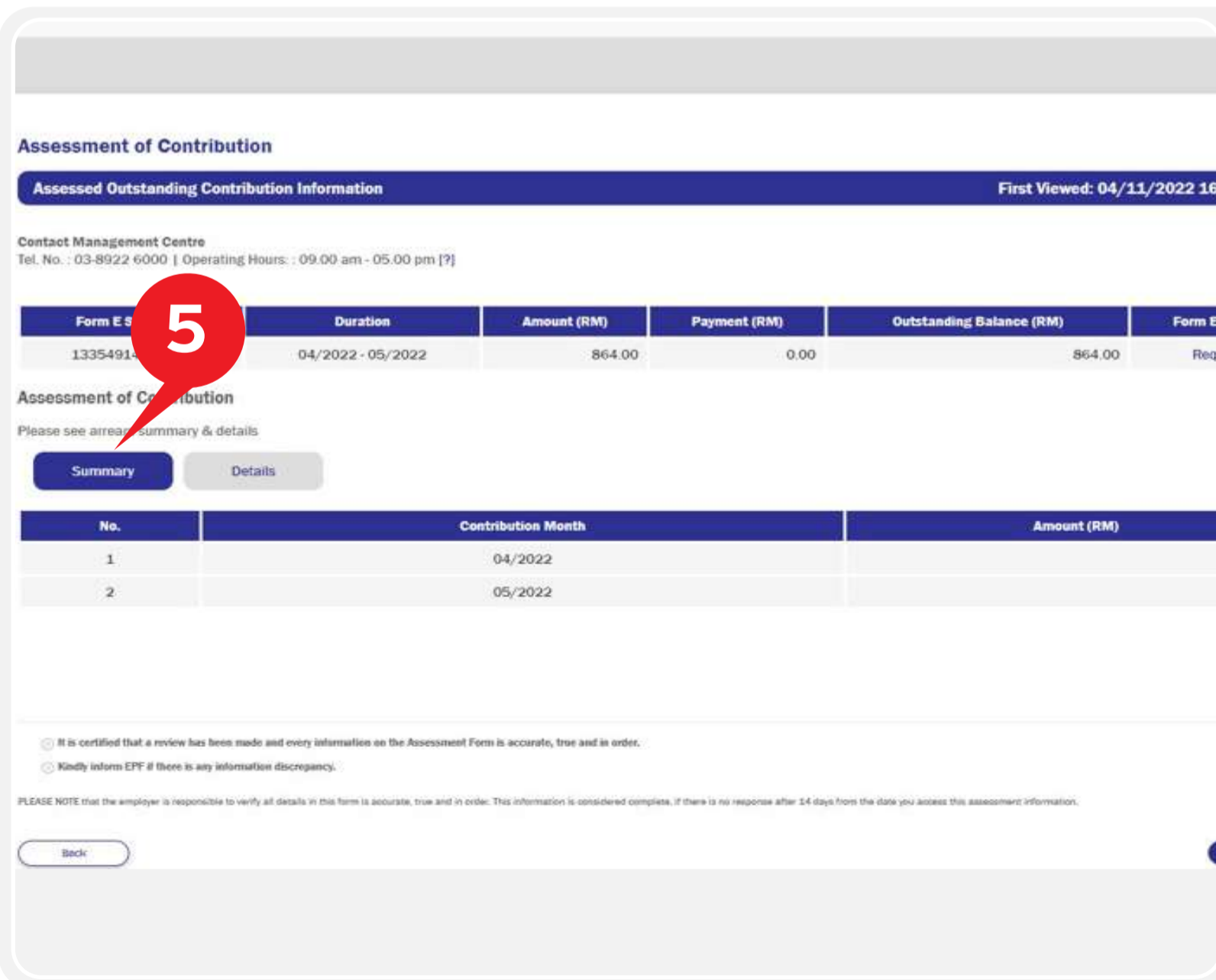


From step 2d, continue to view Assessment of Contribution.

4. System will display **Assessment of Contribution**.

Click **Form E Serial No.**

Note: Please refer to page no. 26 for Assessment of Contribution payment.



5. System will display **Assessment of Contribution**.

Click **Summary**.

Note: Please refer to page no. 12 to download **Form E & F**.

- Click **Details**. User may search by employee's information or contribution month.

Assessment of Contribution

Assessed Outstanding Contribution Information

Contact Management Centre
Tel. No. : 03-8922 6000 | Operating Hours : 09.00 am - 05.00 pm [?]

Form E Serial No.	Duration	Amount (RM)	Payment (RM)	Outstanding Balance
10211820082022	04/2022 - 05/2022	864.00	0.00	

Assessment of Contribution

Please see arrears summary & details

Summary

Details

Search Criteria

Search Employee By

All Records

Contribution Month From

Month: Choose One

Year: Choose One

To Contribution Month

Month: Choose One

Year: Choose One

No.	Contribution Month	Member Name Identification No. Member No.	Total Wages (RM)	Wages Deduction (RM)	Employer Contribution (RM)
1	04/2022		2400.00	216.00	
2	05/2022		2400.00	216.00	

- Click;
 - It is certified that a review has been made and every information on the assessment form is accurate, true and in order.
 - Submit.**

To Contribution Month: Months: Choose One, Year: Choose One

Search

No.	Contribution Month	Member Name Identification No. Member No.	Total Wages (RM)	Wages Deduction (RM)	Employer Contribution (RM)	Employee Contribution (RM)	Total (RM)
1	04/2022		2400.00	216.00	0.00	216.00	216.00
2	05/2022		2400.00	216.00	0.00	216.00	216.00
3			2400.00	216.00	0.00	216.00	216.00
4			2400.00	216.00	0.00	216.00	216.00

It is certified that a review has been made and every information on the Assessment Form is accurate, true and in order.
 Kindly inform EPF if there is any information discrepancy.

PLEASE NOTE that the employer is responsible to verify all details in this form is accurate, true and in order. This information is considered complex. If there is no response after 14 days from the date you access this assessment information.

Back Submit

Choose One

Member Name Identification No. Member No.	Total Wages (RM)	Wages Deduction (RM)	Employer Contribution (RM)
D.SIVAGAMY A/P DORAWANU 920526146292 18891990			0.00
D.SIVAGAMY A/P 920526146292 18891990			0.00
DDTA BN OMAR 800120083100 18332067			0.00
DDTA BN OMAR 800120083100 18332067			0.00

Assessment of Contribution

Are you sure you want to proceed? By clicking PROCEED, you have read, understand the information displayed and agree to submit your confirmation to EPF.

It is certified that a review has been made and every information on the Assessment Form is accurate, true and in order.

Notify where EPF if there is any information discrepancy.

PLEASE NOTE that the employer is responsible to verify all details on this form is accurate, true and in order. This information is considered complete, if there is no response after 14 days from the date you access this assessment information.

8. System will display a confirmation message.

To confirm, click **Proceed** and the confirmation will be submitted to EPF.

To Contribution Month

Month: Choose One Year: Choose One

No.	Contribution Month	Member Name Identification No. Member No.	Total Wages (RM)	Wages Deduction (RM)	Employer Contribution (RM)	Employee Contribution (RM)	Total (RM)
1	04/2022	D.SIVAGAMY A/P DORAWANU 920526146292 18891990	2400.00	216.00	0.00	216.00	216.00
2	05/2022	D.SIVAGAMY A/P DORAWANU 920526146292 18891990	2400.00	216.00	0.00	216.00	216.00
	04/2022	DDTA BN OMAR 800120083100 18332067	2400.00	216.00	0.00	216.00	216.00
	5/2022	DDTA BN OMAR 800120083100 18332067	2400.00	216.00	0.00	216.00	216.00

It is certified that a review has been made and every information on the Assessment Form is accurate, true and in order.

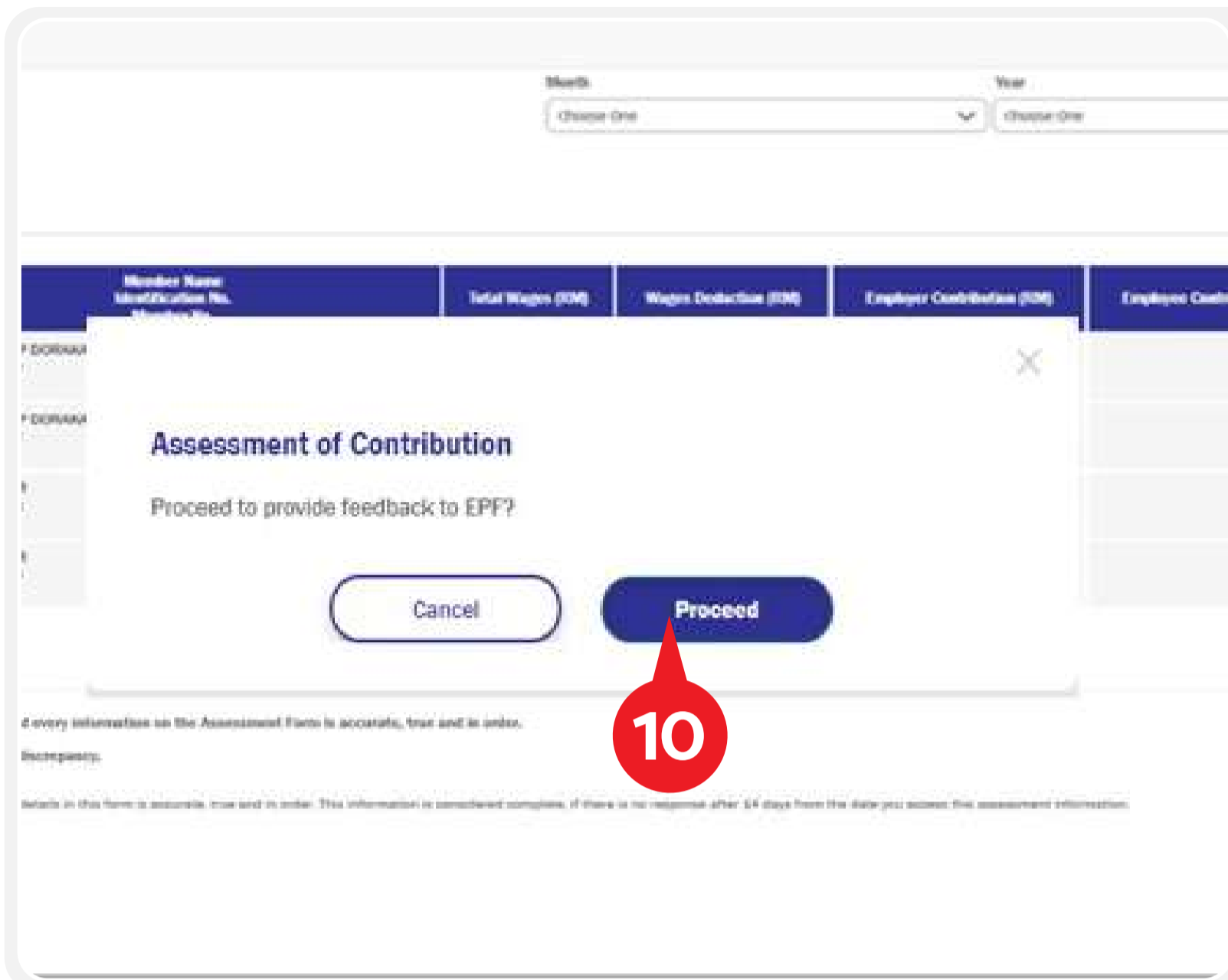
Notify where EPF if there is any information discrepancy.

PLEASE NOTE that the employer is responsible to verify all details on this form is accurate, true and in order. This information is considered complete, if there is no response after 14 days from the date you access this assessment information.

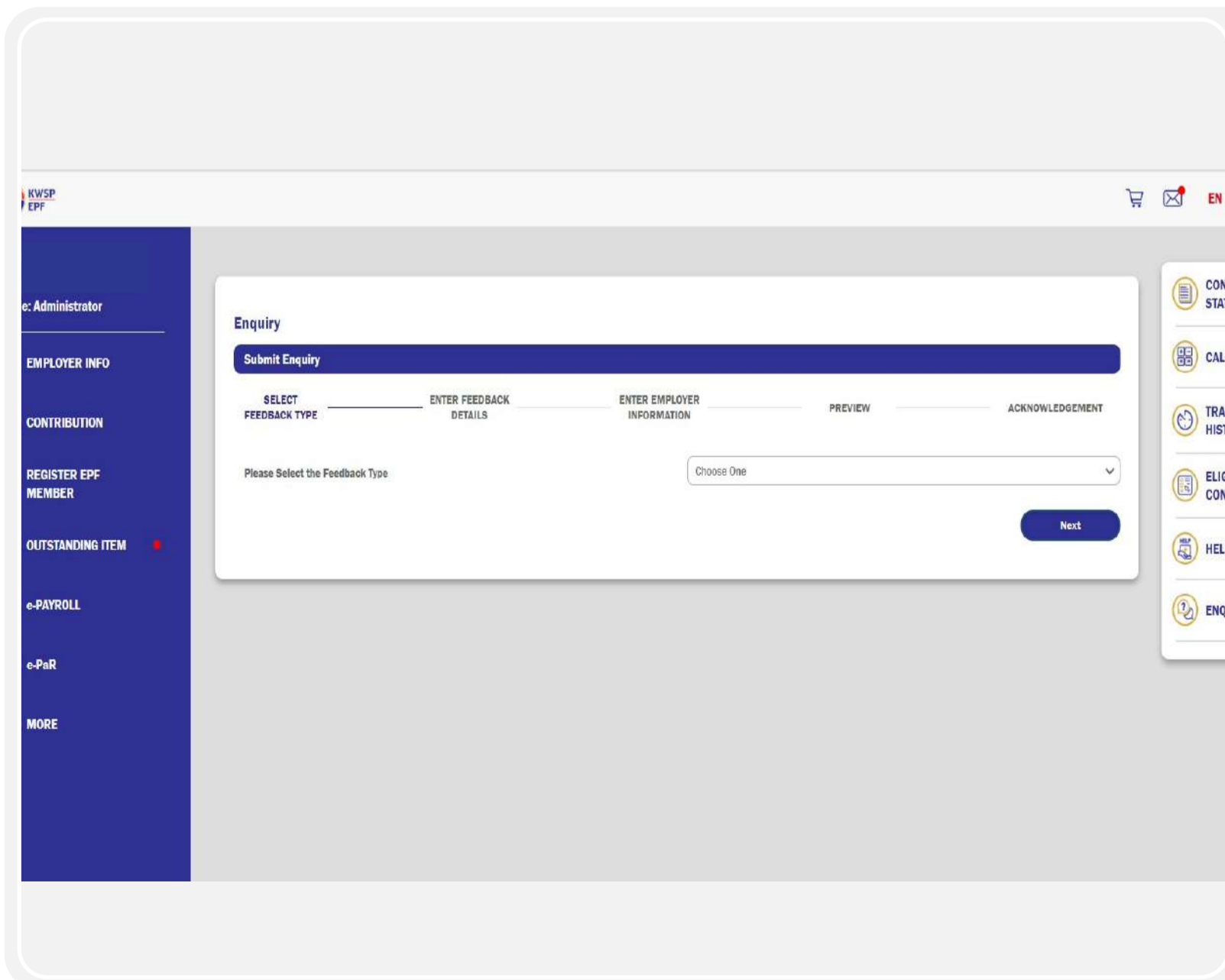
9. Click;

9a. Kindly inform EPF if there is any information discrepancy.

9b. **Submit**.



10. System will display a confirmation message.
Click **Proceed**.



11. **Enquiry** screen displayed.

From step 5, continue to download and print Form E & F.

12. Click **Request**.

Assessment of Contribution

Assessed Outstanding Contribution Information First Viewed: 01:31 (?)

Contact Management Centre
Tel. No. : 03-8922 6000 | Operating Hours: : 09.00 am - 05.00 pm [?]

Form E Serial No.	Duration	Amount (RM)	Payment (RM)	Outstanding Balance (RM)	Form E & F [?]
13354914092022	04/2022 - 05/2022	864.00	0.00	864.00	Request

Assessment of Contribution

Please see arrears summary & details

Summary Details

No.	Contribution Month	Amount (RM)
1	04/2022	432.00
2	05/2022	432.00

It is certified that a review has been made and every information on the Assessment Form is accurate, true and in order.

Kindly inform EPF if there is any information discrepancy.

PLEASE NOTE that the employer is responsible to verify all details in this form is accurate, true and in order. This information is considered complete, if there is no response after 14 days from the date you access this assessment information.

13. Requested Form E & F will be available on the next day.

Click **OK**.

Assessment of Contribution

The application is being processed.
Requested Forms E & F will be available on the next day

OK

18/07/2024 15:13:27

14

Amount (RM)	Payment (RM)	Outstanding Balance (RM)	Payment Form [?]	Form E & F [?]
	864.00	0.00	864.00	Processing

Contribution Month	Amount (RM)
04/2022	432.00
05/2022	432.00

and in order. This information is considered complete, if there is no response after 14 days from the date you access this assessment information.

14. Form E & F status is changed to **Processing**.

EN | BM | Log

15

15 Outstanding Items

View Details

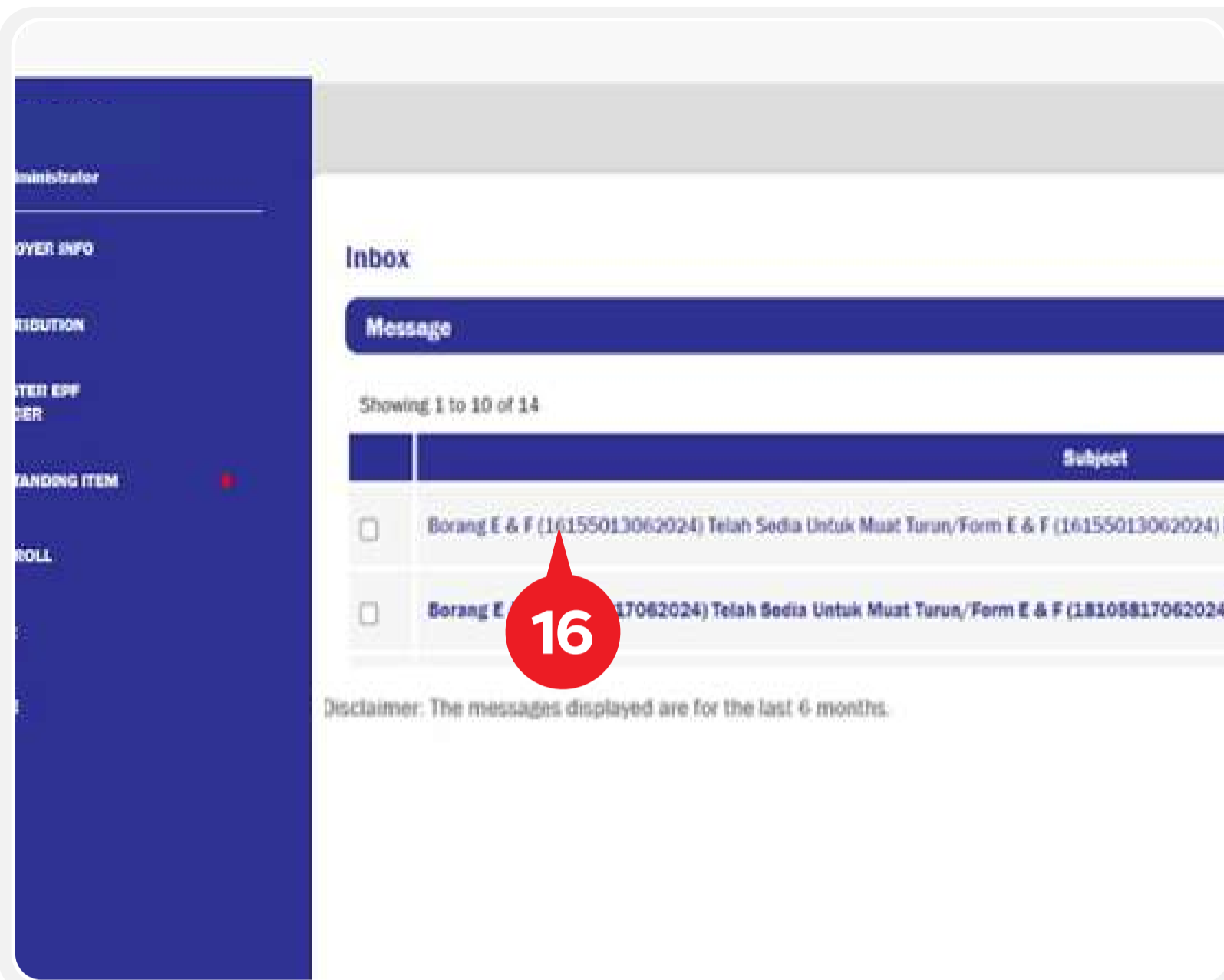
- CALCULATOR
- TRANSACTION HISTORY
- ELIGIBILITY TO CONTRIBUTE
- HELP
- ENQUIRY

been made via other channels.

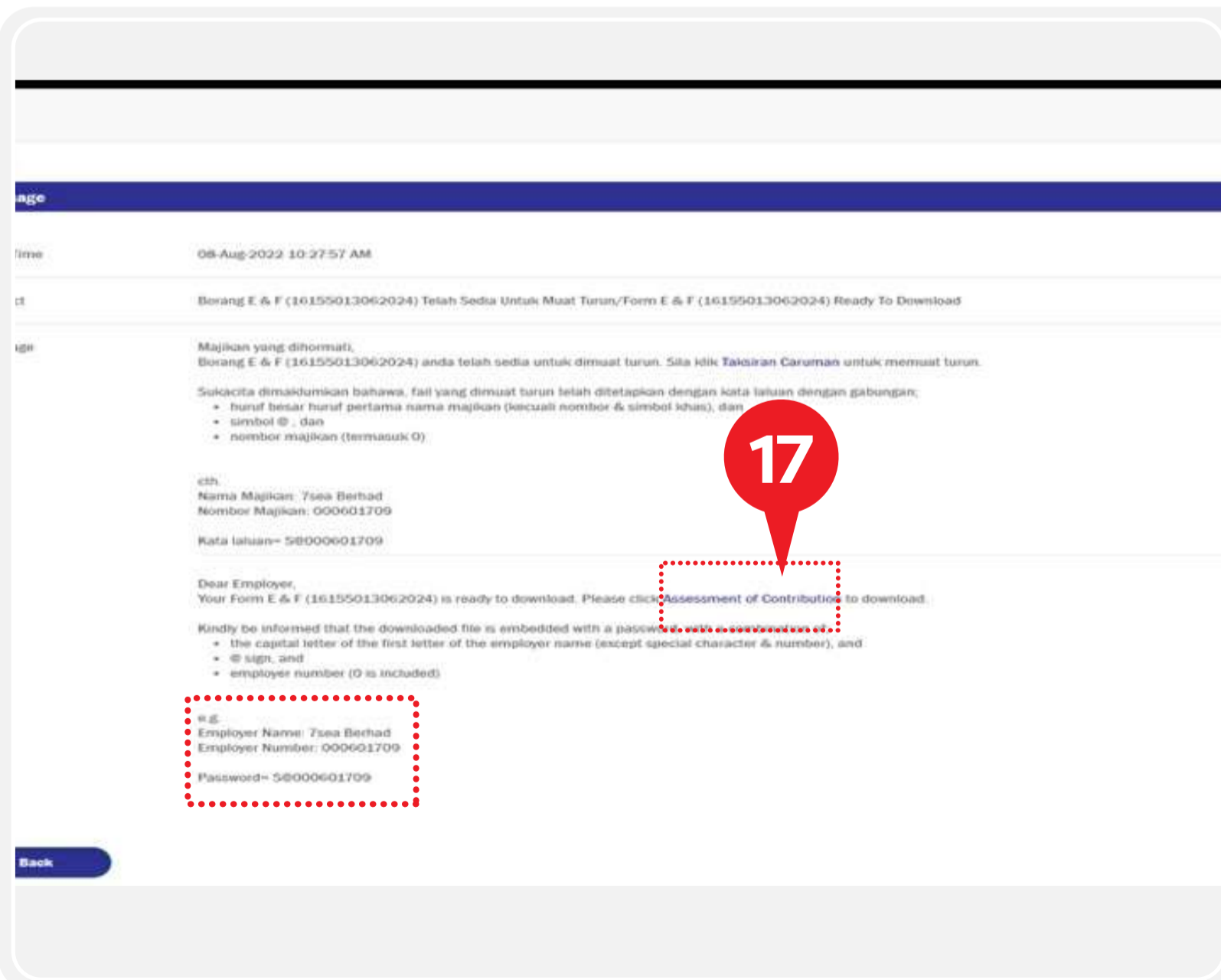
utions

ver?

15. Notification from Inbox.
Click Inbox icon  (on next day).



16. Click **Form E & F** message.



17. Click **Assessment of Contribution** Sample password displayed in the message.

18. Click **Form E Serial No.**

Assessment of Contribution

Listing Summary

18

No.	Form E Serial No.	Duration	Amount (RM)	Payment (RM)
1	13354914092022	04/2022 - 05/2022	864.00	
2	10211820082022	04/2022 - 05/2022	864.00	

19. Status Form E & F changed to **Download**.
Click **Download**.

First Viewed: 17/06/2024 18:24:46 (?)

Amount (RM)	Payment (RM)	Outstanding Balance (RM)	Payment Form (?)	Form E & F (?)
	864.00	0.00	Download	Download

19

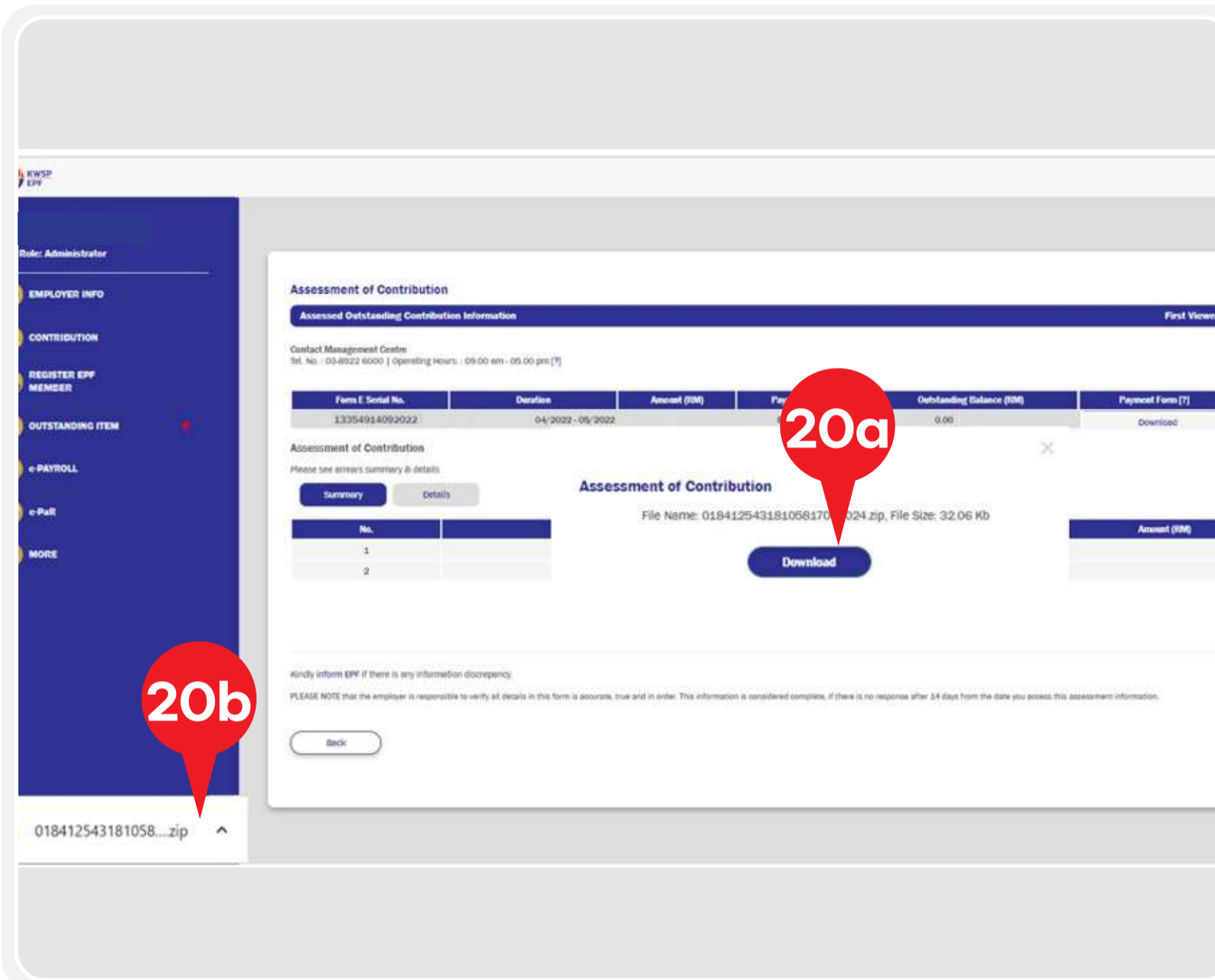
Contribution Month	Amount (RM)
12/2022	432.00
01/2023	432.00

Order: This information is considered complete, if there is no response after 14 days from the date you access this assessment information.

20. Confirmation pop-up displayed.

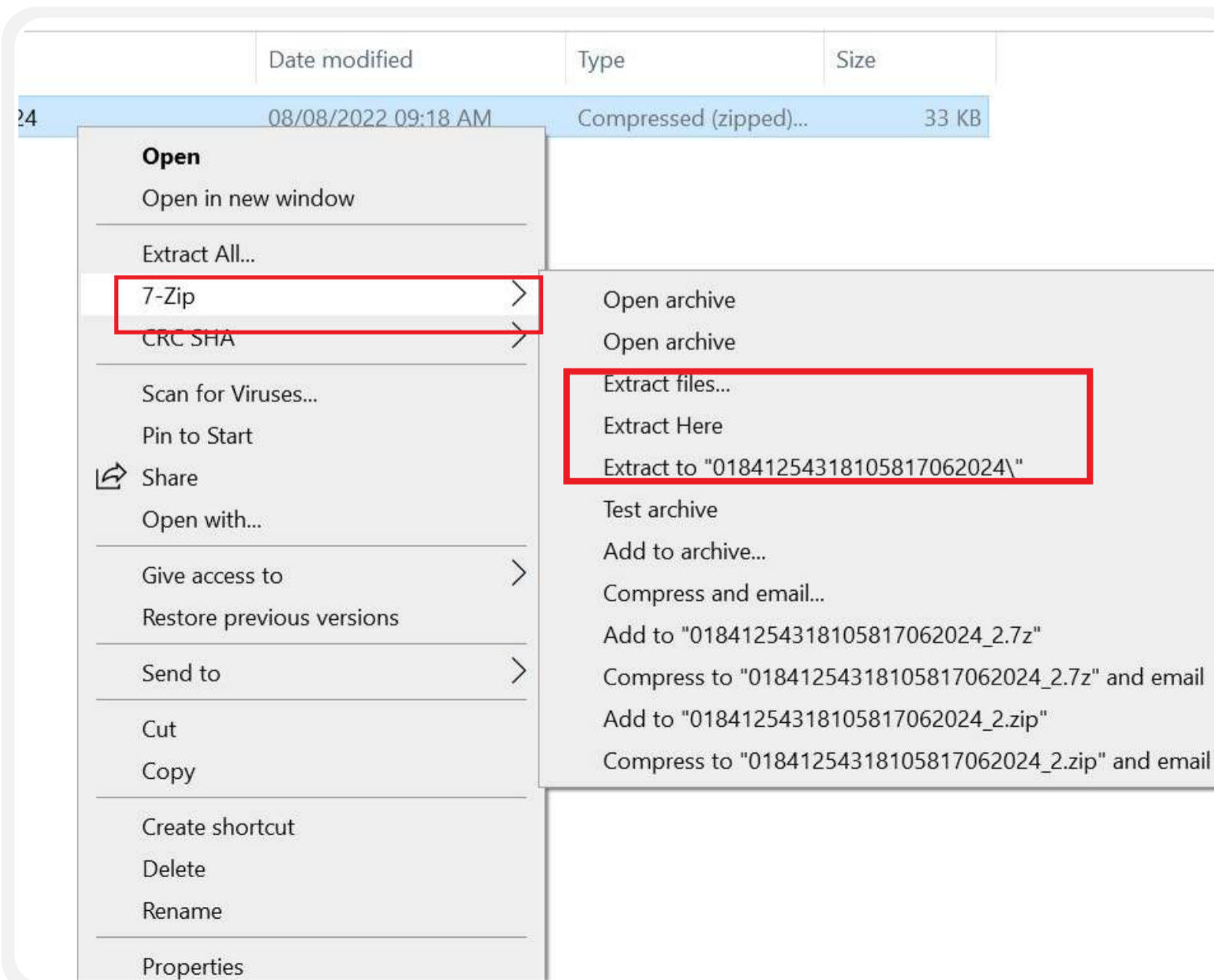
20a. Click **Download**.

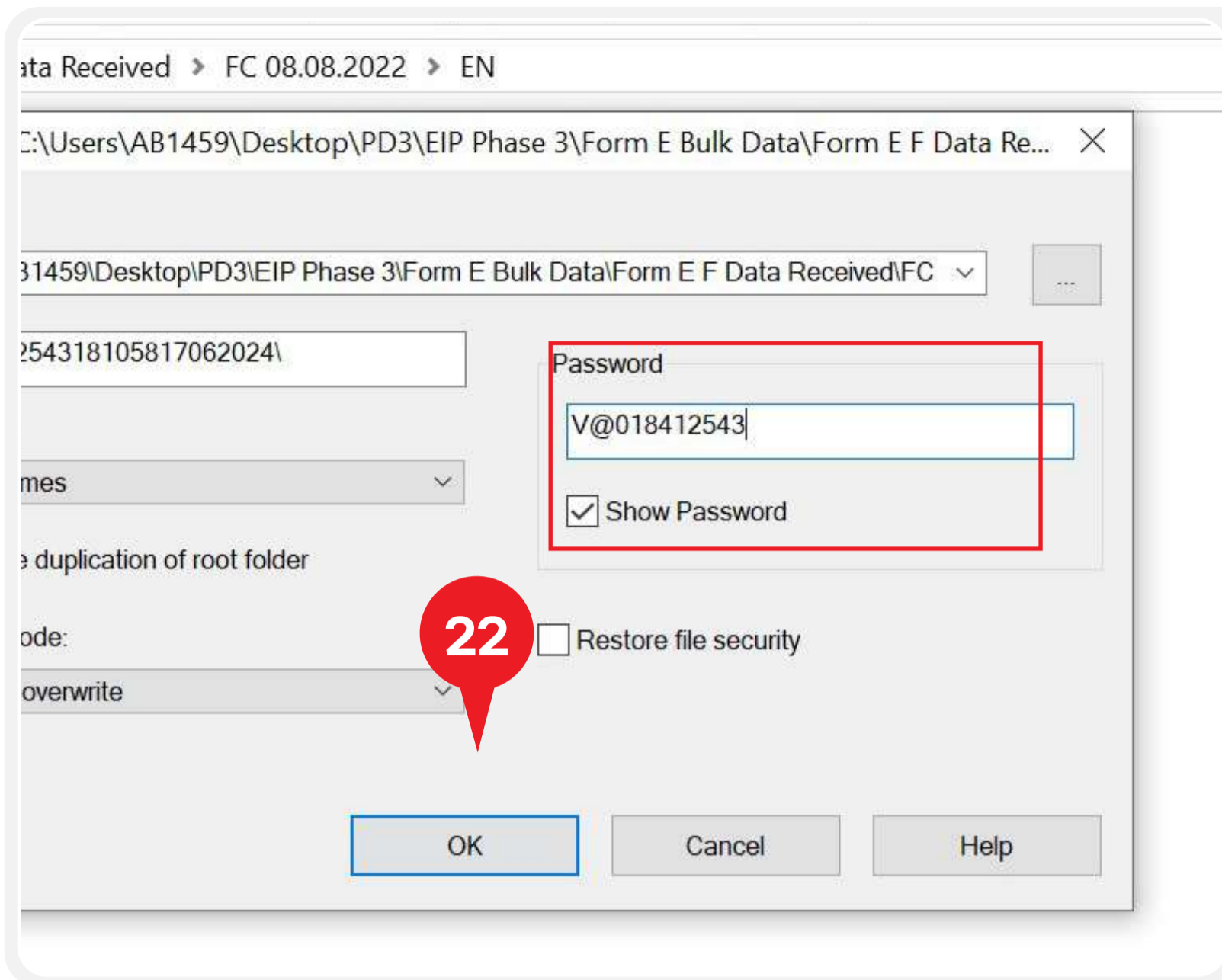
20b. Click Zip Folder.



21. Click **7-Zip**.

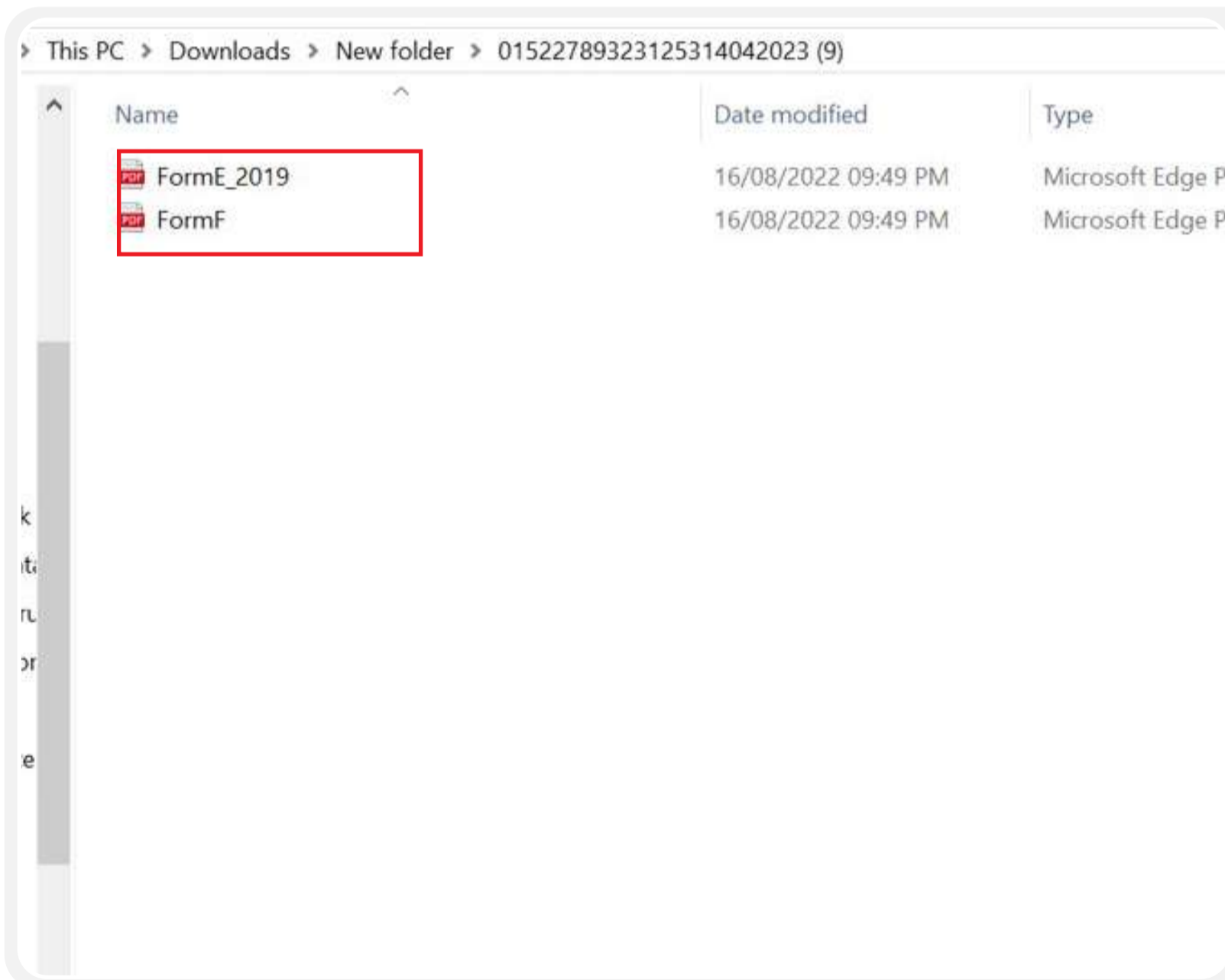
Choose option to Extract file.





22. Enter **Password**.

Click **OK**.



23. Form E & F ready to view.

24. BORANG E.

KUMPULAN WANG SIMPANAN PEKERJA
NO. RUJUKAN MAJIKAN

NO. LEMBARAN 1

**KWSP 7
BORANG
E**

Normal Contribution
KWSP EPF
JADUAL TUNGGAKAN CARUMAN UNTUK TEMPOR 2022

No. Bil	M P U	BULAN-BULAN CARUMAN												JUMLAH (RM)		
		JAN	FEB	MAR	APR	MEI	JUN	JUL	OGOS	SEP	OKT	NOV	DIS			
Jumlah dibawa daripada lembaran sebelum (jika ada)																
1	M	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	P	0	0	0	216	216	0	0	0	0	0	0	0	0	0	432
	U	0	0	0	216	216	0	0	0	0	0	0	0	0	0	432
2	M	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	P	0	0	0	216	216	0	0	0	0	0	0	0	0	0	432
	U	0	0	0	216	216	0	0	0	0	0	0	0	0	0	432
3	M															
	P															
	U															
4	M															
	P															
	U															
5	M															
	P															
	U															
6	M															
	P															
	U															
7	M															
	P															
	U															
8	M															
	P															
	U															
9	M															
	P															
	U															
10	M															
	P															
	U															
Jumlah dibawa ke lembaran seterusnya		M	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	P		0	0	0	432	432	0	0	0	0	0	0	0	0	864
	U		0	0	0	432	432	0	0	0	0	0	0	0	0	864
Jumlah yang perlu dibayar kepada KWSP (untuk lembaran terakhir)			0	0	0	432	432	0	0	0	0	0	0	0	0	864

M CARUMAN MAJIKAN (RM)
P CARUMAN PEKERJA (RM)

25. BORANG F.

AKTA KUMPULAN WANG SIMPANAN PEKERJA 1991
KAEDAH-KAEDAH KUMPULAN WANG SIMPANAN PEKERJA 1991
(KAEDAH 26)

KWSP 8
BORANG F

PENYATA KIRIMAN WANG CARUMAN TUNGGAKAN

Borang ini hendaklah dikemukakan bersama-sama bayaran bagi kes-kes caruman yang ditaksiran sahaja.

No. Bil :
No. Rujukan Majikan :
Nama Majikan :
Alamat :

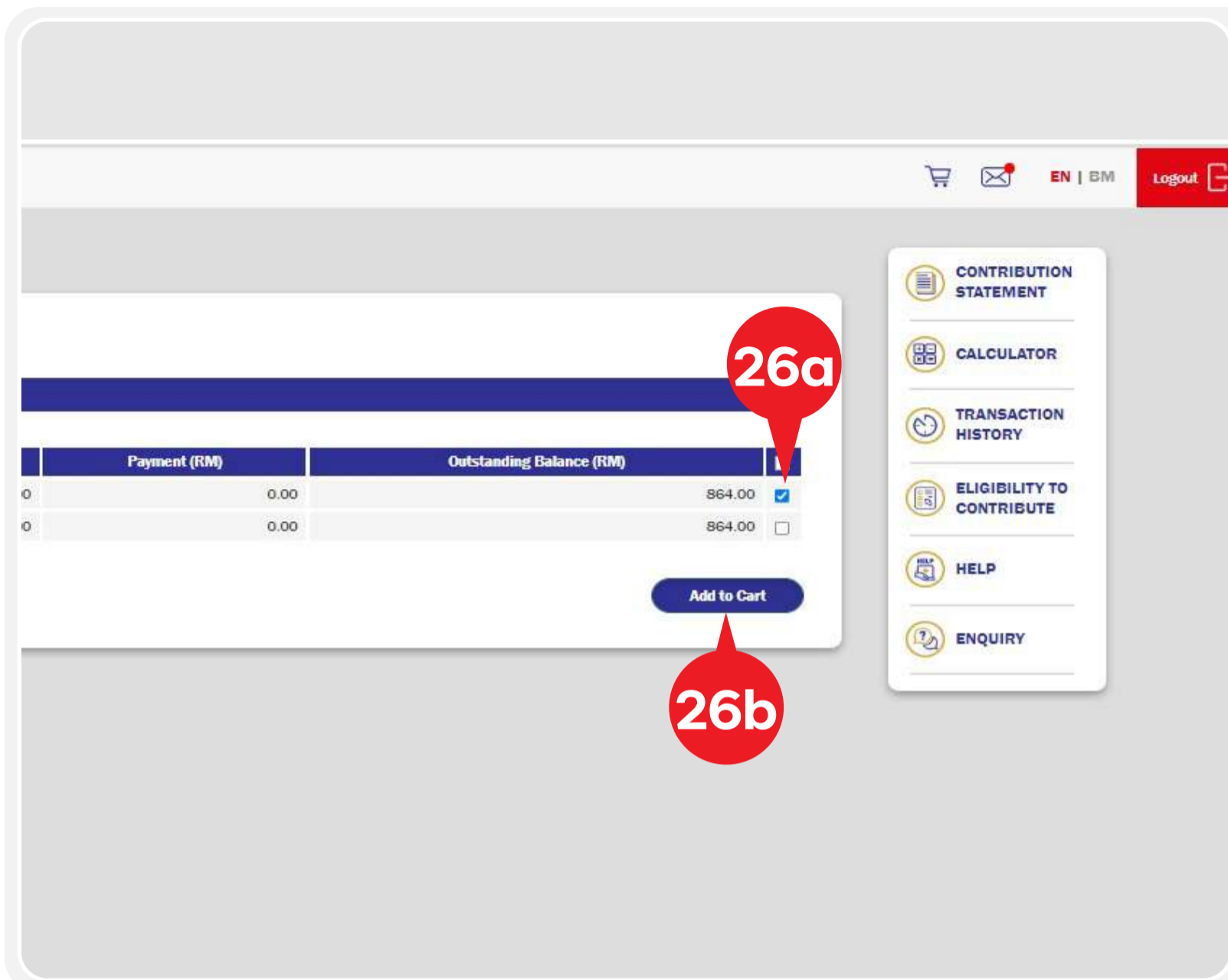
Poskod : 43300 Bandar : SERI KEMBANGAN
Negeri : SELANGOR DARUL EHSAN No. Telefon : 0381797355

Butiran-butiran dibawah adalah berdasarkan Taksiran Tunggakan KWSP 7 (Borang E)

Bulan 1 Tahun	2019	Jumlah (RM)
Januari	0.00	0.00
Februari	0.00	0.00
Mac	0.00	0.00
April	0.00	0.00
May	0.00	0.00
Jun	0.00	0.00
Julai	0.00	0.00
Ogos	0.00	0.00
September	0.00	0.00
Oktober	0.00	0.00
November	0.00	0.00
Disember		

Jumlah caruman direkodkan dalam KWSP 7 (Borang E) RM

Cek/Kiriman Wang Wang Pos/Draf Bank No. _____ disertakan bersama-sama borang ini.

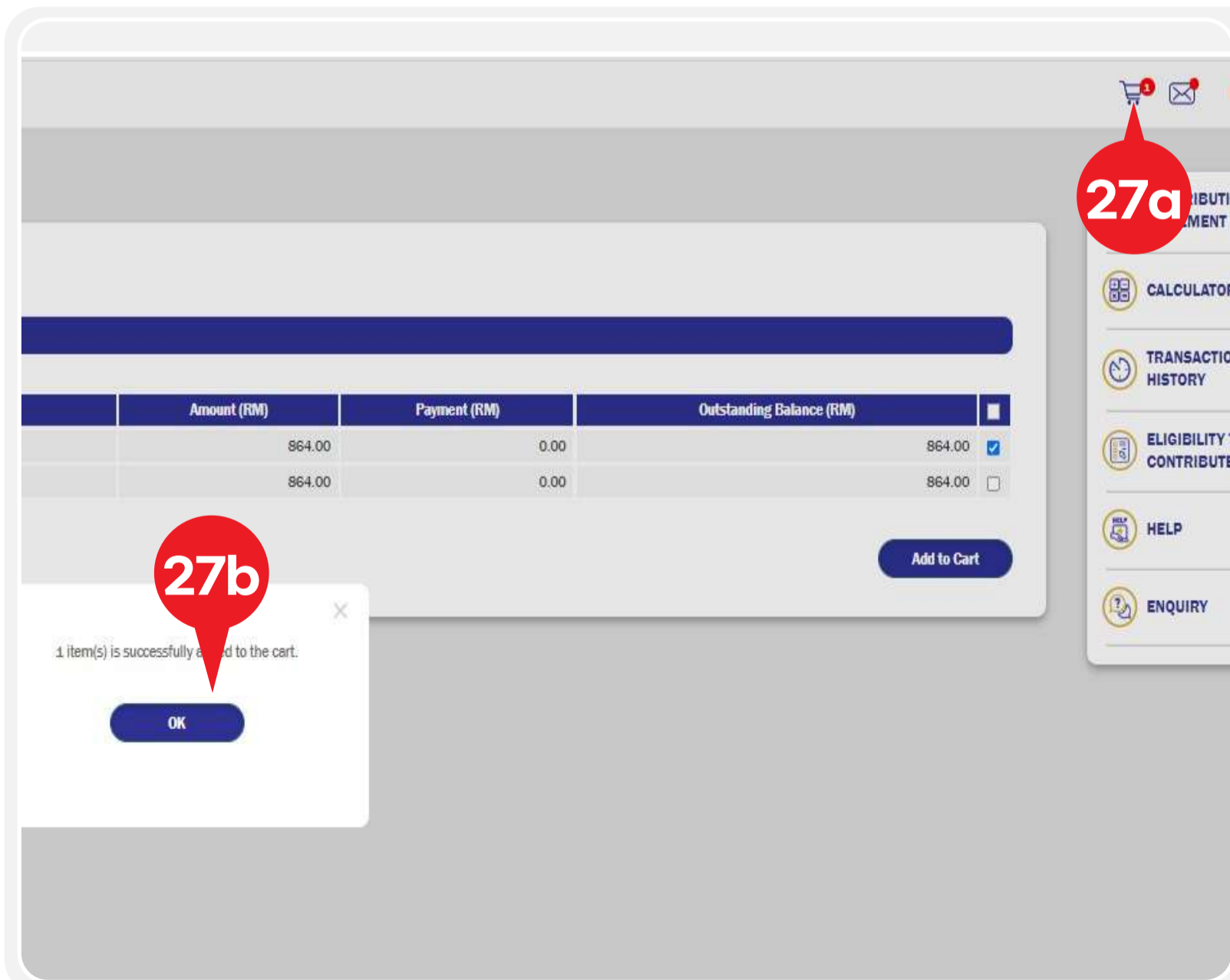


From step 4, continue to make assessment of contribution payment.

26. Assessment of Contribution.

26a. Tick **Form E Serial No.** to be paid.

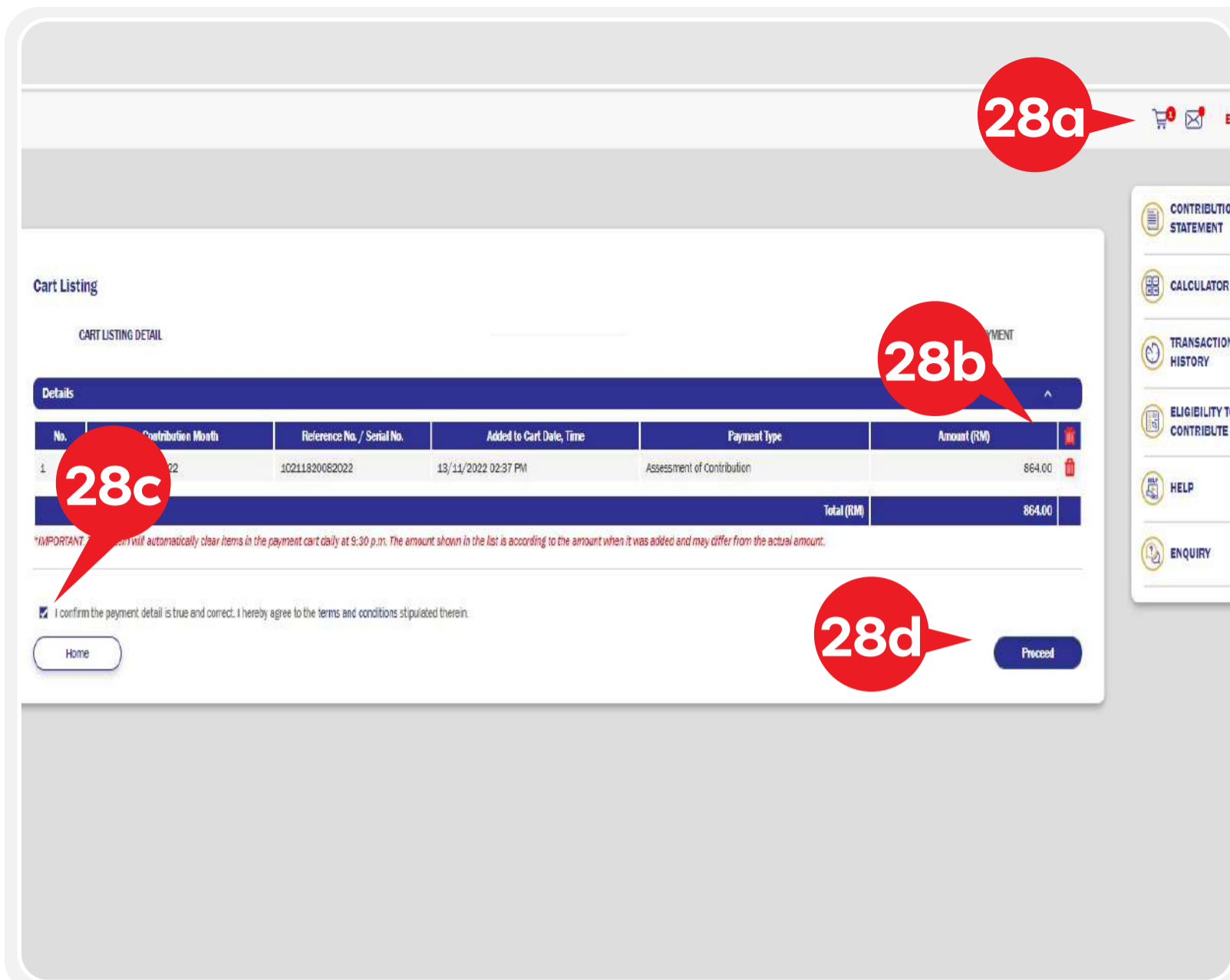
26b. Click **Add to Cart** to proceed with payment online.



27. Assessment of Contribution.

27a. Item successfully added to the cart.

27b. Click **OK**.



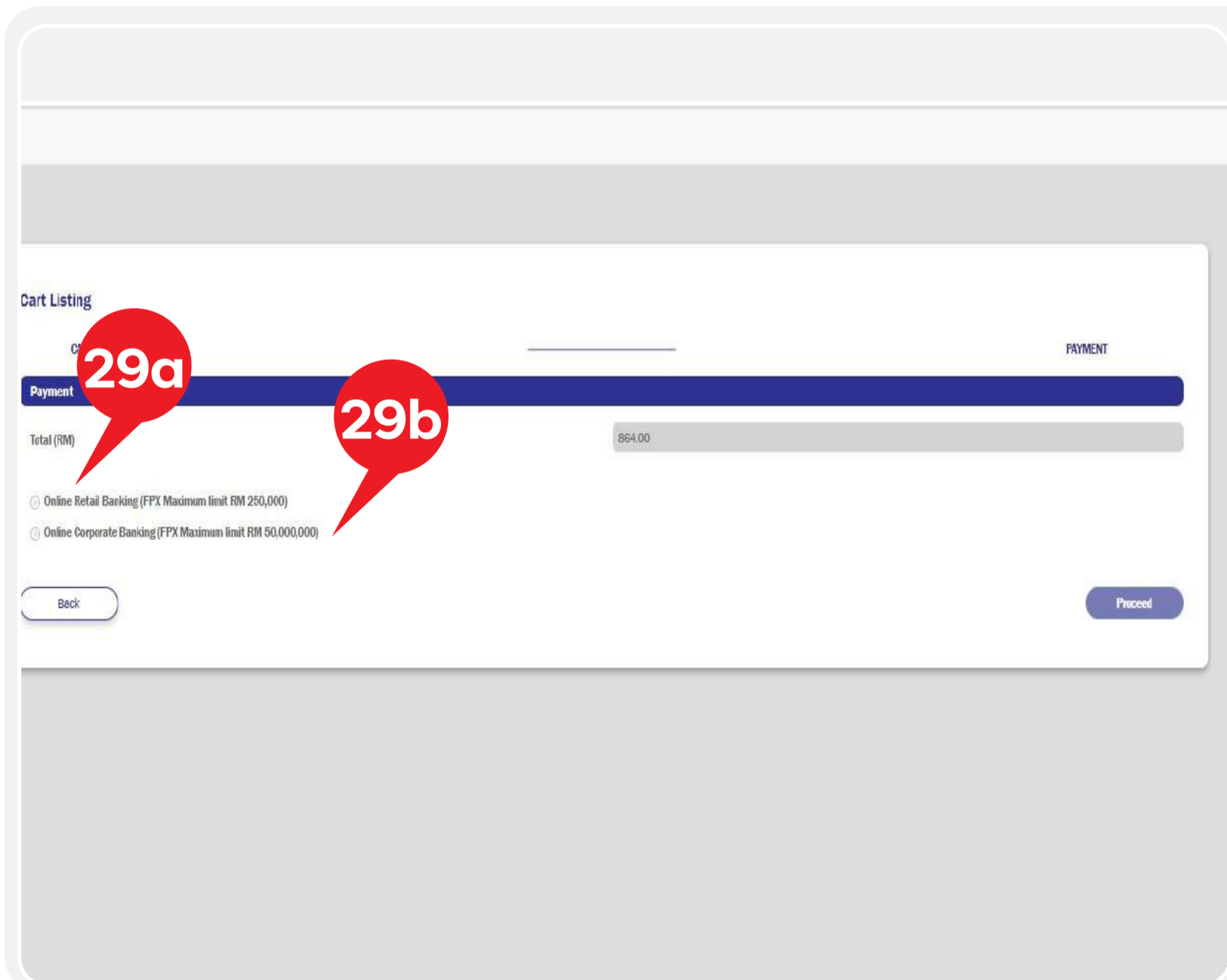
28. **Cart Listing** displayed.

28a. Click the **cart** icon  to look at items successfully added to the cart.

28b. To remove an item from the Cart, click the **delete** icon .

28c. Tick confirmation information box.

28d. Click **Proceed** to make payment.

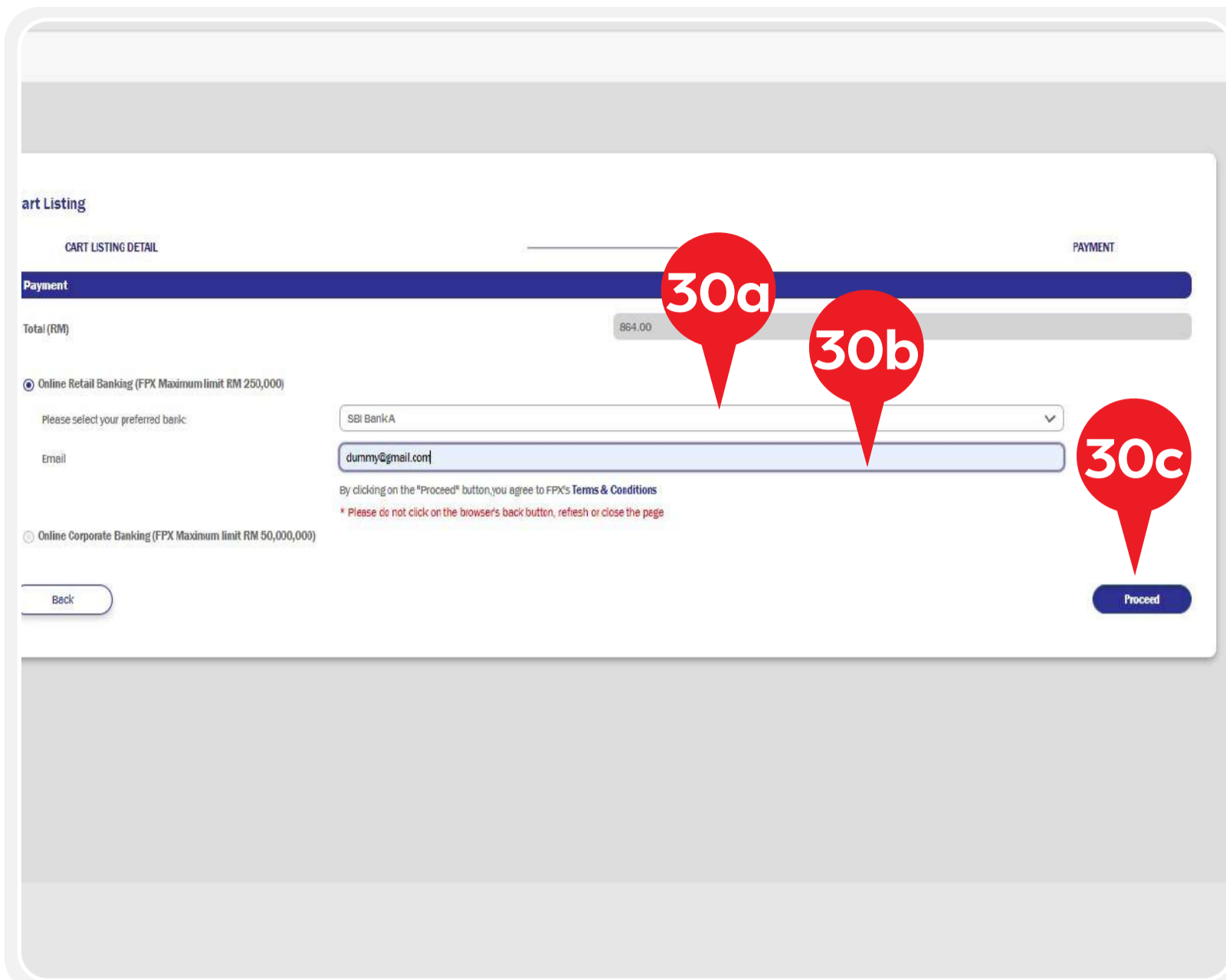


29. **Payment Type.**

29a. Choose Online Retail Banking (FPX Maximum limit of RM250,000) if the amount does not exceed RM250,000,

OR;

29b. Choose Online Corporate Banking (FPX Maximum limit RM50,000,000) if the amount does not exceed RM 50,000,000.



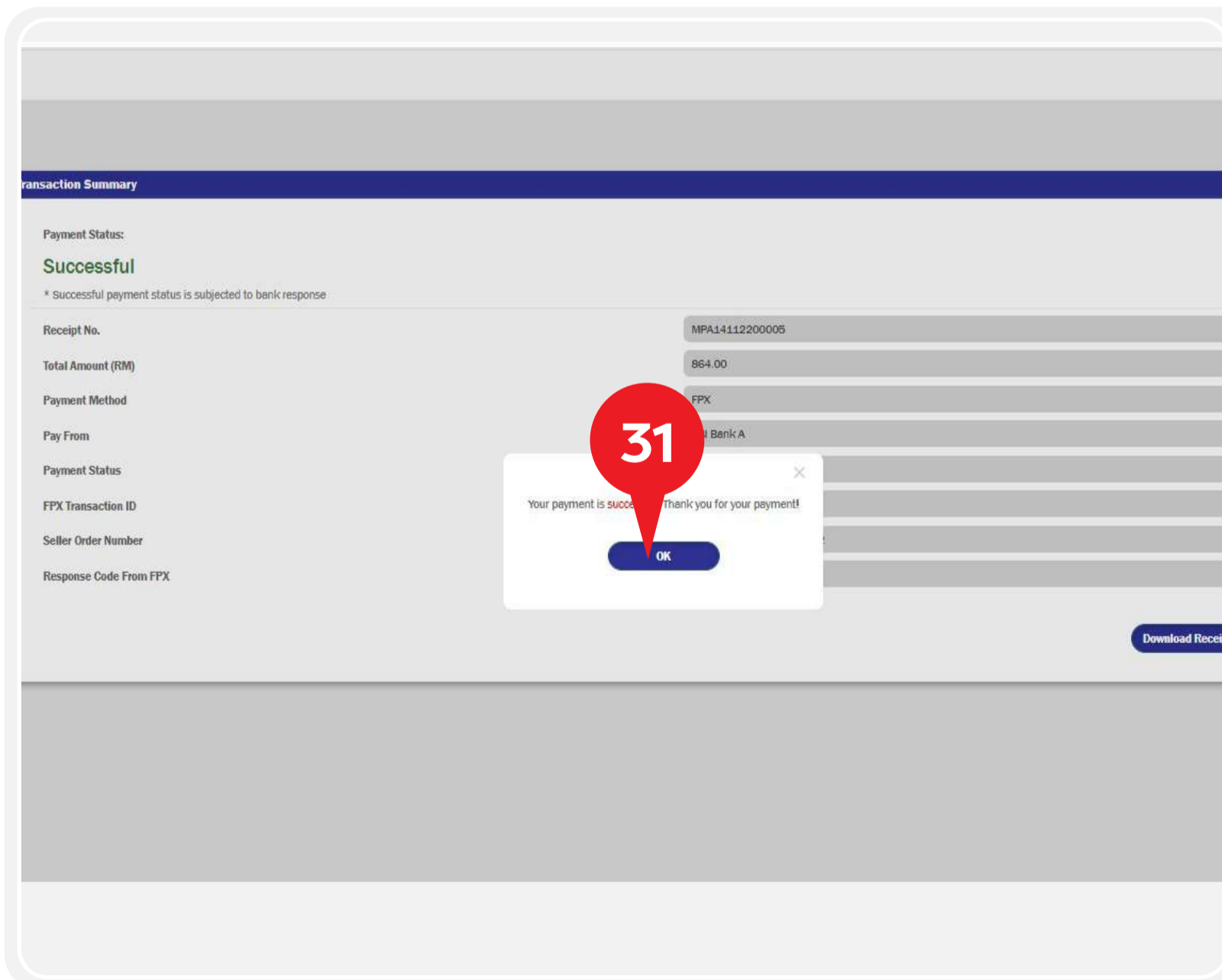
30. Cart Listing.

Steps to pay through Online Retail Banking.

30a. Choose **preferred bank**.

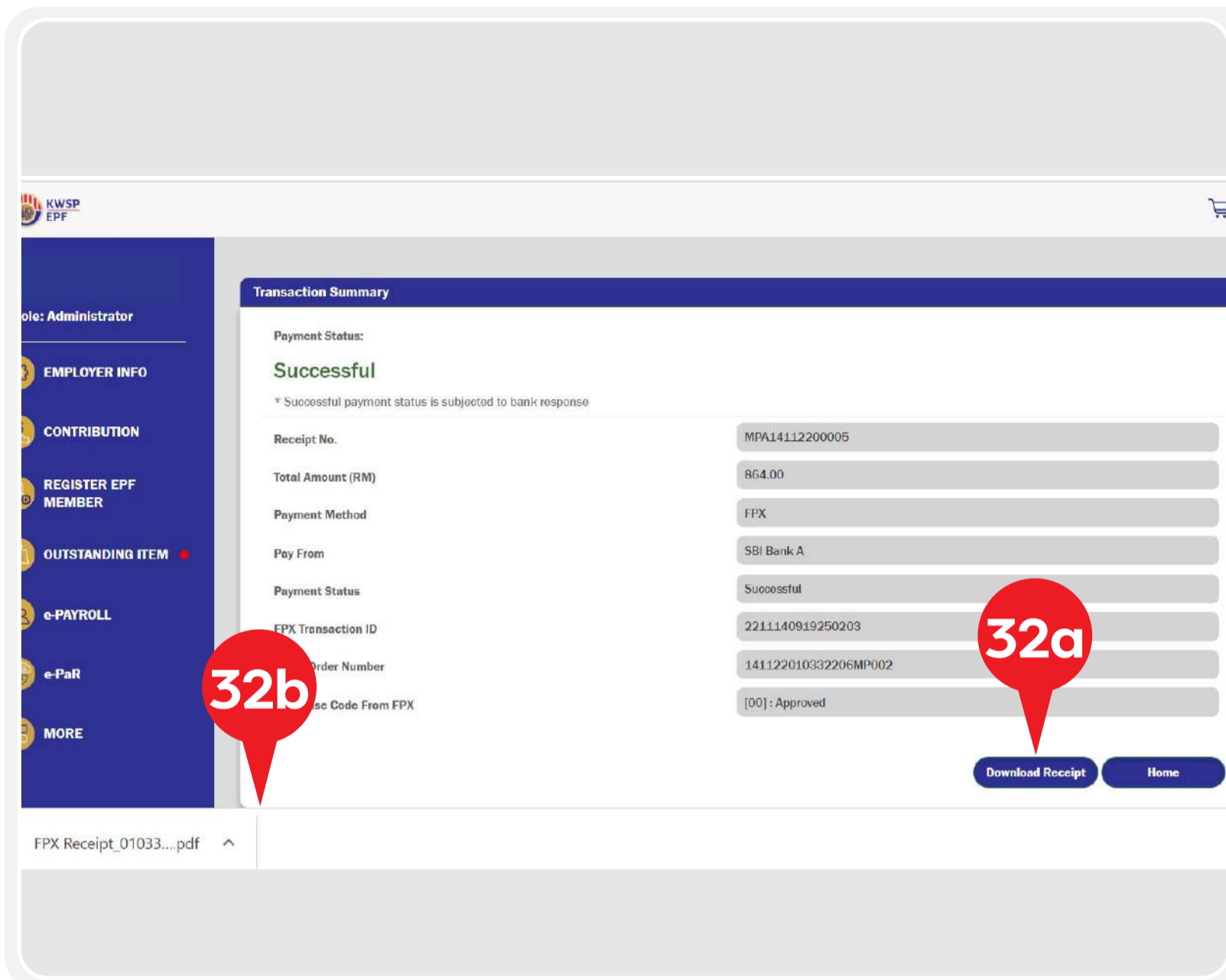
30b. Complete the **Email**.

30c. Click **Proceed**.



31. Payment Status **Successful** displayed.

Click **OK**.



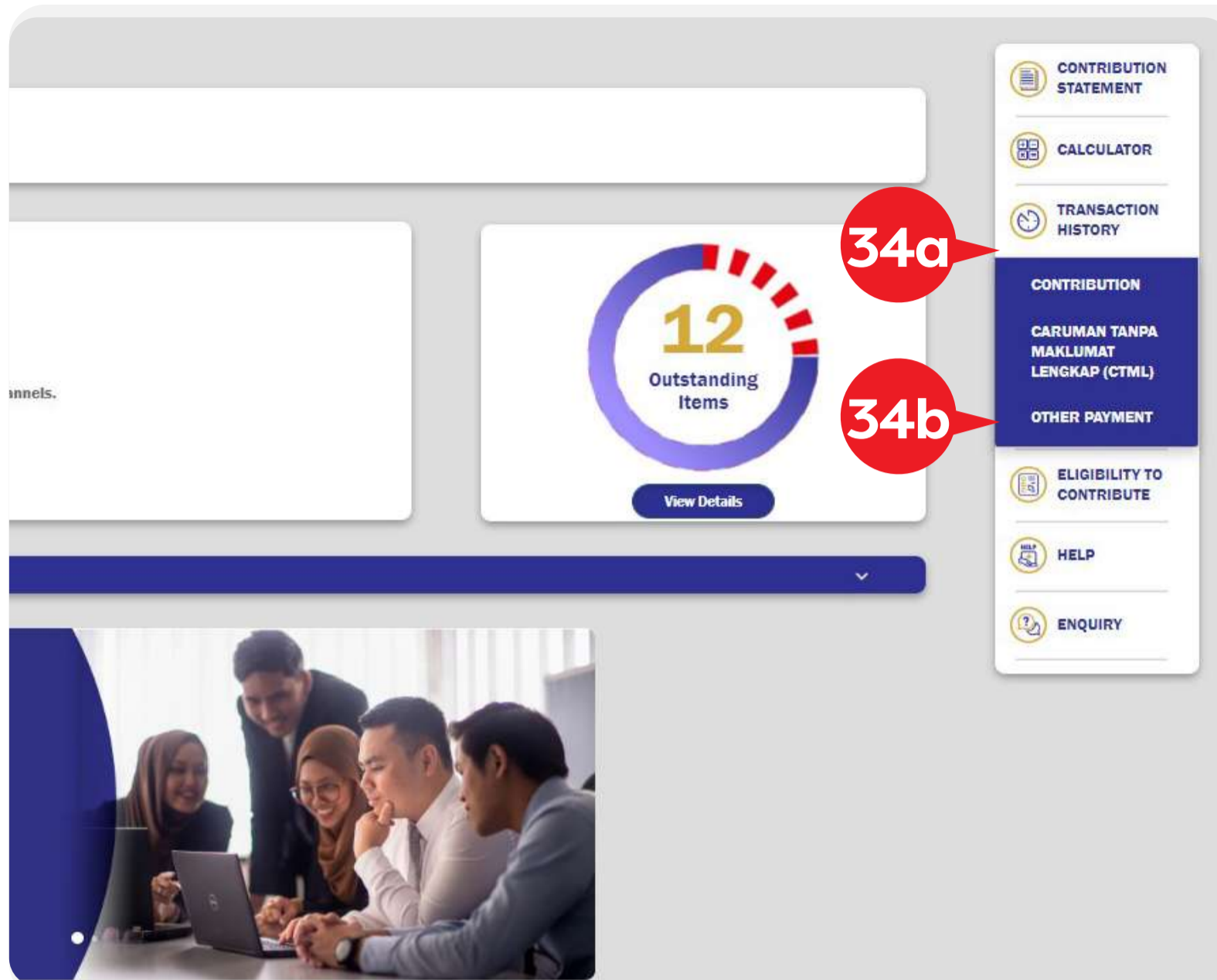
32. **Transaction Summary** displayed.

32a. Click **Download Receipt**.

32b. The Receipt File will be downloaded in PDF format. Click PDF file.



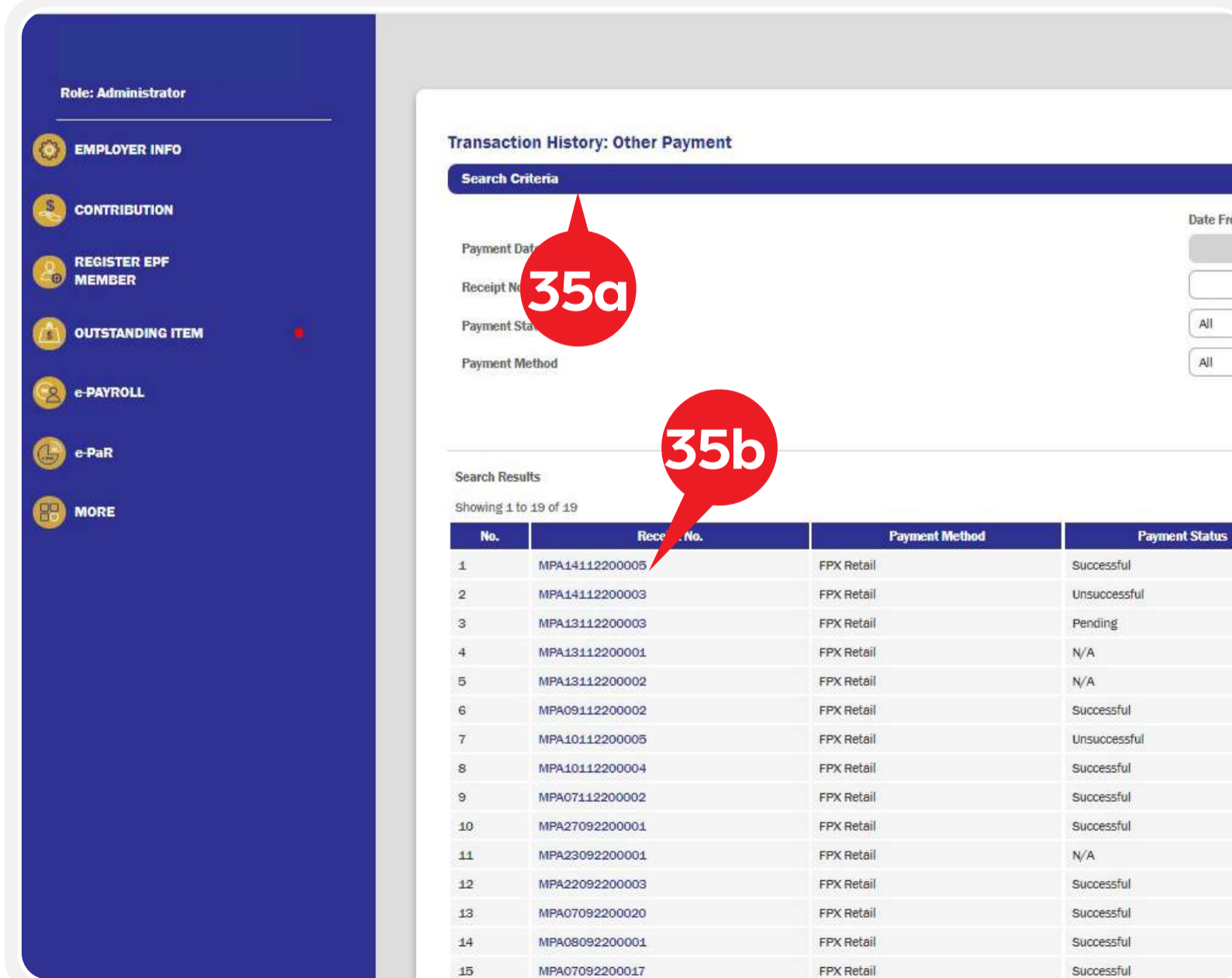
33. **RESIT RASMI** displayed.



34. Landing Page displayed.

34a. Click **TRANSACTION HISTORY**.

34b. Click **OTHER PAYMENT**.



35. **Transaction History: Other Payment** displayed.

35a. Click **Search** based on the Search Criteria or;

35b. Choose **Receipt No.**

36. Transaction History: Other Payment displayed.

36a. Click **Download Receipt**.

36b. The Receipt File will be downloaded in PDF format. Click PDF file.

Transaction History: Other Payment

Card Linking

Authorization History

No.	Contribution Month	Reference No. / Social No.	Added to Card Date, Time	Payment Type	Amount (RM)
1	April 2022 - May 2022	13354914092022	14/11/2022 10:18 AM	Assessment of contribution	864.00
Total (RM)					864.00

IMPORTANT: The system will automatically clear items in the payment cart daily at 9:30 p.m. The amount shown in the list is according to the amount when it was added and may differ from the actual amount.

IMPORTANT: The amount displayed is based on the amount added to card and may differ from the actual outstanding balance.

Receipt No. MPA14112200005
Employer Name PRO ADG & COMM2
Employer Number 010222206
Payment Method FPX
Pay From 55 Bank A
Payment Status Successful
Transaction ID 221140919250203
Seller Order Number 14112201022200MP002
Response Code From FPX [00] : Approved

Back Download Receipt

FPX Receipt_01033....pdf

37. RESIT RASMI displayed.



RESIT RASMI

No. Resit MPA14112200005

Terima kasih kerana menggunakan perkhidmatan bayaran ini, berikut adalah butiran transaksi anda

Tarikh / Masa Bayaran

Nama Majikan

No. KWSP Majikan

Kaedah Bayaran

Bank

Seller Order No.

ID Transaksi FPX

Jumlah Bayaran RM 864.00

Bil.	No. Rujukan / No. Stri	Jenis Bayaran	Bulan Ceruman	Amaun (RM)
1	13354914092022	Taksiran Caruman	April 2022 - Mei 2022	864.00
Jumlah				864.00

Nota : Resit ini adalah sah tertakluk kepada bayaran dijelaskan oleh pihak bank kepada KWSP.
Sila cetak salinan resit ini jika perlu.



**Helping Members Achieve
A Better Future**